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## *Annual Report*

of the Town of

# LANCASTER

NEW HAMPSHIRE

for the Year Ended December 31, 1993



## 1994 DATES TO REMEMBER

JANUARY 1	Fiscal Year Begins
JANUARY 19	First day for Candidates to declare for Town Election
JANUARY 28	Last day for Candidates to declare for Town Election
FEBRUARY 1	Last day for submission of Petitions for Warrant Articles
MARCH 4	Annual School Meeting
MARCH 8	Annual Town Meeting
APRIL 1	All property both real and personal, assessed to owner this date
APRIL 15	Last day to file for Veteran's Exemption
APRIL 15	Last day for qualified persons over 65 to apply for Adjusted Elderly Exemption
APRIL 16	Last day to file Property Tax Inventories
APRIL 30	Last date to license dogs (\$15 Forfeit charge after 6/1)
JULY 1	First half of the semi-annual tax billing commences to draw interest at 12 percent
DECEMBER 1	Unpaid real estate and personal taxes commence to draw interest at 12 percent (abatements due 60 day from mailing of final tax bill)

**ANNUAL REPORT**

**TOWN OF**

**LANCASTER**

**NEW HAMPSHIRE**

**FOR THE YEAR ENDING 12-31-93**

**TAX RATE**

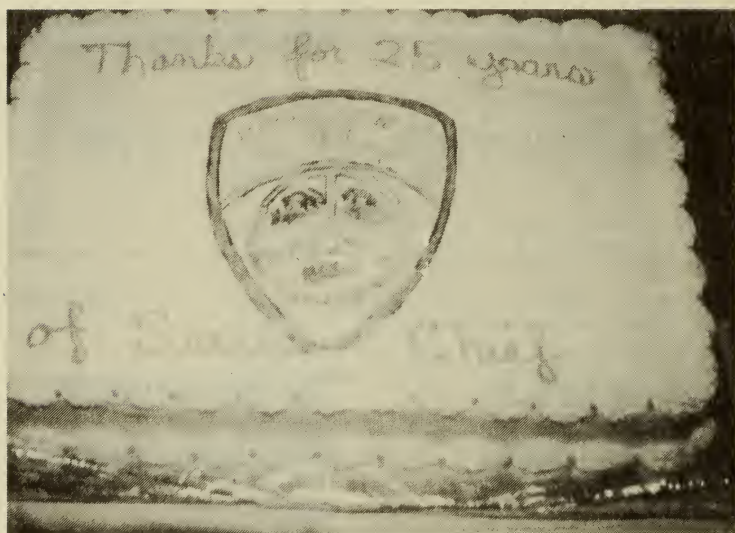
**\$30.78 PER \$1000**

**POPULATION**

**3,454**

**This book cost you \$1.33.  
Please bring it to Town  
Meeting.**

**This report was printed by  
North Country Publishing on  
recycled paper.**





## DEDICATION

It is with great pleasure and pride that we dedicate this year's Annual Report to Lancaster's former Police Chief Allvin "Whitey" Leonard, who served this community well for 25 years.



Allvin "Whitey" Leonard

Your devotion and professionalism to the Town of Lancaster is a source of admiration to the residents here. Be proud of your accomplishments and enjoy your retirement.

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# ELECTED OFFICIALS

## SELECTMEN

Michael W. Beattie 1994  
Leon H. Rideout 1995  
John P. Martin 1996

## MODERATOR

Paul D. Desjardins 1995

## TOWN CLERK

Jean E. Oleson 1996

## TOWN TREASURER

Ann M. Huddleston 1996

## SUPERVISORS OF THE CHECKLIST

Constance Cardinal 1994  
Clifford A. Rowe 1996  
Jane B. Gilman 1998

## TRUSTEES OF TRUST FUNDS

Kenneth Baker 1994  
Carol Stiles 1995  
Joseph Lanterman 1996

## LIBRARY TRUSTEES

Steve Turaj 1994  
Michael Nadeau 1995  
Roze Rich 1996

## COL. TOWN INVESTMENT COMMITTEE

Douglas B. McCaig Dennis Marrow  
Richard Rochefort Roger Gingue  
Kevin Kopp Kenneth Baker  
James Seppala

## CEMETERY TRUSTEES

Raymond Wheeler 1994  
Joyce Currie White 1995  
Sandra Doolan 1996

## EMMONS SMITH FUND COMMITTEE

Jean Foss 1994  
John Brooks 1995  
Irene Schmidt 1996

## BUDGET COMMITTEE

Robert Calamari 1994  
Gary Lehman (Resigned)  
Daniel Mitchell 1994  
Charlotte Quay 1995  
Aurore Hood 1995  
Dennis Marrow 1995  
Lee Eastman 1996  
Phillip Page 1996  
Sandra Doolan 1996

## REPRESENTATIVE OF BUDGET COMMITTEE

Leon H. Rideout 1994

## COL. TOWN SPENDING COMMITTEE

Harrison Southworth 1994  
Phillip Page 1994  
George Nugent 1994  
Norine Van Leuven 1995  
Sandra Ghelli 1995

Earl Truland 1995  
Robert Snowman 1996  
Joanne Emerson 1996  
Jeffrey A. Gilman 1996

# APPOINTED

Town Manager/Overseer of Public Welfare	Pamela L. Andrade
Tax Collector	Joyce A. McGee
Town Planner/Public Works Director	Peter Kulbacki
Town Accountant	Michael W. Nadeau
Deputy Town Clerk	Tanya J. Batchelder
Town Counsel	Donovan & Desjardins, Attorneys
Health Officer	Elwin R. Falkenham, M.D.
Public Health Nurse	Roxanna White, R.N.

## ZONING BOARD OF ADJUSTMENT

Dennis Merrow	1994
Stan Knecht	1994
Kevin Kopp	1995
John MacKillop	1996
Alan Savage	1996
Brian Fogg	(Alternate)
Jean Oleson	(Clerk)

## LIBRARIANS

Barbara Robarts  
Holly Verrier Hyde (Juvenile)

## CONSERVATION COMMISSION

Alan Lambert	1994
Bob Bresnahan	1995
Warren Bartlett	1996
Ken Query	1996
Peter Kulbacki	(Advisor)

## HOUSING AUTHORITY

Dennis Merrow  
Millard Martin, Jr.  
Kevin Kopp  
James Seppala

## AMBULANCE CORPS. DIRECTOR

David Stickney  
Neal Wells, Jr., Assistant

## WATER DEPARTMENT OPERATOR

Lawrence "Gomer" Powell

## PLANNING BOARD

David Hutchins	1994
Aurore Hood	1995
Eric Huddleston	1995
Alexis Moser	1996
Gloria Brisson	1996
Thomas Southworth	1996
John P. Martin	1996
William Remick	(Alternate)
Patricia Steady	(Alternate)
Sally Pratt	(Clerk)
Peter Kulbacki	(Planner)

## TOWN HISTORY COMMITTEE

Faith Kent  
Edna E. Whyte  
James Fitch  
Cecile Costine

## FIRE CHIEF

Samuel Evans

## CHIEF OF POLICE

Edward Samson, Jr.

## SUPERINTENDENT OF RECREATION

Andrea M. Leaver

## HIGHWAY FOREMAN

James E. Savage

## SEWER DEPARTMENT OPERATOR

Timmy Bilodeau



# SELECTMEN'S REPORT

The year of 1993 has not differed from other recent years in the challenge presented to operate the Town of Lancaster within the bounds of the present economy without significant reduction in the services provided to its residents. And, again, the staff has responded positively to this challenge by preparing operating budgets to meet that need. Looking ahead to 1994, although the dollar amount of the budget proposals shows a modest increase, the tax rate is also impacted by reduced revenues and, by a reduction in total property valuation.

During 1993, the Board continued to address one of the most significant issues that has confronted the Town for several years - water. The Town hired Peter Kulbacki as its Town Planner/Public Works Coordinator and one of his many tasks will be to design and follow to fruition the construction of the Water Filtration plant. This must be accomplished in order to provide for the water supply needs of the Town, ensuring safety, quality, and adequate quantity in conformance with the Federal Safe Drinking Water Act requirements. This project will be presented at the 1994 Town Meeting.

The Board appreciates the cooperation of the residents and calls their attention to the fact that Lancaster enjoys the services of many volunteer boards and committees. In addition the Town has an outstanding staff of dedicated employees in the Town Hall, Public Works Departments, Library, Colonel Town, Police, Ambulance and Fire Departments. They have taken great strides in improving Lancaster's services and we are deeply indebted to them for this.

Respectfully submitted,

Michael W. Beattie, Chairman

# TOWN MANAGER'S REPORT

It is with pleasure that I submit my report to you as your town manager. The past year has been one of trying to "hold the line" in all areas of town government while, at the same time, maintaining an acceptable level of town services. Through the cooperation of all and an understanding public, we feel we have been successful in accomplishing this.

Certainly 1993 has continued to be a difficult year economically. However, this has allowed our town officials to examine more closely Lancaster's economic and strategic position in the state and how this might be enhanced in the years ahead. This led with our success in making application through the Office of State Planning for two grants, one for a Water Feasibility Study in the amount of \$12,000.00 and the other for the emergency replacement of the Grange Wastewater Treatment Facility in the amount of \$126,000.00. In 1994 we will make application through the U.S. Department of Commerce for an Economic Development Administration (EDA) grant for job creation. This would entail land acquisition for the development of an industrial development park and waterline infrastructure improvement.

I would like to take this opportunity to note the past contributions of Police Chief Allvin Leonard who retired this year. The loss of his experience and professionalism has been missed, not to mention his quick wit. Unlike most of the town employees, I worked with the Chief for only a year but the impact he had on me was great, and it is with honor that we dedicate the town report to him this year.

We were able to rebuild one of the worst portions of Garland Road and resurfaced many roads in town, including the sidewalks that abut them. The 1994 budget has funds to continue work on these projects. We also brought to fruition the construction of the Martin Meadow Pond Bridge. Our work on capital projects has become much more efficient with the hiring of our Town Planner/Public Works Coordinator, Peter Kulbacki. He has become a consequential part of the staff due to his deft handling of a multitude of projects and his unflagging sense of humor.

I must express my great appreciation to the multitude of volunteers who have given so much of their personal time and expertise to the town's boards and committees. I also extend special thanks to the town employees who have worked so hard in these difficult times during the past year.

In closing, we have a lot to be thankful for in Lancaster, not the least of which is our ingenuity and our "neighbor helping neighbor" approach to problem solving.

### REPORT OF THE WELFARE DEPARTMENT

In 1993 many Lancaster residents have been affected by the high unemployment rate and the bad economy. In compliance with New Hampshire State laws, the Lancaster Welfare Department assisted 67 households in 1993 and spent \$24,833.00 on general assistance, 14% less than in 1992.

It is the Town's mandated responsibility to provide assistance uniformly and expeditiously to each qualifying applicant. To keep abreast of the new and changing laws that affect the application of this process, training has been increased and has proven to be very cost-effective over the past several months. The eligibility process has been critiqued while on-going cases received greater scrutiny and followup. This was achieved while keeping overall costs at a bare minimum and maintaining full compliance with State Laws.

We continue to utilize the work-fare program which enables a recipient to provide specific work services to the Town, while the Town deducts the cost of these services from the client's accumulated assistance, thus reducing their overall debt to the Town.

As Welfare Director, I shall continue my efforts to provide the utmost level of service both to the client as well as the taxpayer.

Respectfully submitted,  
Pam Andrade

### WELFARE ACCOUNTABILITY

<u>Month</u>	<u>Total</u>	<u>Food</u>	<u>Medical</u>	<u>Rent</u>	<u>Heat/Elec</u>	<u>Misc</u>
January	2,116.83	545.00	236.83	1,225.00	100.00	10.00
February	2,637.15	135.00	-0-	1,843.50	658.65	-0-
March	3,307.27	450.00	15.99	1,881.29	459.99	500.00
April	3,812.86	320.00	39.61	2,656.00	797.25	-0-
May	1,883.27	255.00	33.27	1,319.00	269.00	7.00
June	1,101.42	185.00	62.98	550.00	303.44	-0-
July	1,501.21	140.00	-0-	875.00	486.21	-0-
August	1,832.30	60.00	-0-	1,001.00	771.30	-0-
September	2,068.00	190.00	-0-	1,678.00	200.00	-0-
October	1,261.06	20.00	-0-	800.00	441.06	-0-
November	1,062.84	170.00	-0-	656.00	236.84	-0-
December	2,248.69	145.00	126.82	1,785.50	181.37	10.00
<b>TOTAL</b>	<b>24,832.90</b>	<b>2,615.00</b>	<b>515.50</b>	<b>16,270.29</b>	<b>4,905.11</b>	<b>527.00</b>

**REPORT TO DISTRICT ONE CITIZENS  
BY RAYMOND S. BURTON, EXECUTIVE COUNCILOR  
JANUARY 1, 1994**

The five-member Executive Council acts much like a Board of Directors within the Executive Branch of your State Government. We have the authority granted to the Governor and Council by constitutional and statutory law for the overall administration of the affairs of State as defined by the NH Constitution, NH statutes, advisory opinions of the Attorney General and opinions of the NH Supreme Court.

We each represent one-fifth of the population divided into five districts. Our District consists of 98 towns and four cities spread over all or parts of five of New Hampshire's ten counties. The current population of our District is 221,000 people - basically the land area north of Concord.

Of prime importance to this region is the development of the highway transportation program throughout the State. The NH Legislature by law set in motion a two-year cycle which will start July 1, 1994, which requires each Councilor to hold public hearings to ascertain highway and transportation needs. We then must make our recommendations to the Governor who then will make a recommended plan for highways to the NH Legislature by February 1997. Governor Merrill will be making his 1994 recommendations to the NH Legislature by February 15, 1994. Towns, cities, counties and citizens having an interest in this should contact their local State Representatives and State Senator.

Another project that is of continuing interest to this District is the nomination and confirmation of individuals to the dozens of State boards and commissions on which the Governor and Council are required to fill with qualified and interested citizens. If you are interested, please forward a copy of your resume to me.

Individuals having an interest in these duties and responsibilities should contact my office or Governor Merrill's office at the State House, Concord, NH 03301.

(603) 747-3662  
(603) 271-3632

Raymond S. Burton, Room 207, State House  
Concord, NH 03301



# **PUBLIC WORKS**

## **HIGHWAY DEPARTMENT:**

### **BRIDGES**

The Black Brook Bridge, on Martin Meadow Pond Road, was replaced in the summer of 1993 by Conn. Brothers Construction and Concrete Systems, Inc. The State's original estimate for the bridge and road re-alignment was \$240,000 with the Town responsible for 33% (\$80,000) plus engineering. Through much negotiation, redesign, cooperation with surrounding neighbors, and the passage of a new State funding bill (which makes the Town responsible for only 20% of construction cost), the bridge was replaced for a total construction cost of less than \$80,000. This means our share of the construction cost was approximately \$20,000 instead of the \$80,000 which the State bridge would have cost us.

The original design would have realigned the corner, constructed a bridge with a 40' travel surface and would have required the taking of property. The Town and surrounding property owners felt that this sort of bridge would not "fit" in the area and was not a reasonable solution. Instead the State was convinced to allow the Town to install an alternate, a cheaper and more appropriate structure. The bridge installed was a pre-cast concrete structure. The bridge took three months to complete, from removal of the existing bridge to the completion of the guard rails. The pre-cast structure was installed in one day. The bridge would have been opened sooner but we waited for a month and a half for the guard rails. With the great savings, the Town could construct up to four such bridges for what it would have cost for the one the State designed. This is a good example of local control of State dollars.

### **ROAD RE-CONSTRUCTION**

The Garland Road reconstruction began in the fall of 1993 and will be completed at a cost much lower than what traditional construction would cost. Using the Town Road Crew to place gravel over the existing pavement, a much more durable, safe and inexpensive road reconstruction was possible. With new road construction typically costing from \$25 to \$50 per linear foot, it is unlikely the Garland Road could be re-constructed using traditional methods. The Garland Road is being rebuilt for approximately \$11 per linear foot. Once the road is completed, it will require less maintenance, be easier to travel and cause less damage to vehicles. The results should last for 15 to 20 years with only normal maintenance.

## PAVING

The following streets received an asphalt pavement overlay:

Wesson Street  
Bunker Hill Street - from Main to Summer Street  
Governors Terrace  
Winter Street  
Summer Street - from Middle to Cemetery Street  
Mechanic Street - from the covered bridge to Middle Street

A "shim coat" was placed on Railroad Street from Main Street to Cemetery Street. The purpose of the shim coat is to reduce the cost of "reshaping" the road surface to allow for proper drainage. It also provides an inexpensive durable surface, which will last almost as long as an overlay will, depending on the depth and traffic. With the cost of asphalt \$41 per ton, shim coating can be as little as half the price of a conventional overlay. This will allow for more roads to receive needed attention sooner.

The following sidewalks were resurfaced:

Elm Street from Main to Williams Street  
Summer - on both sides from Middle to High Street and on the North side from High to Cemetery Street.

In the upcoming years more sidewalks, road resurfacing and reconstruction projects will be completed to keep our roads as safe and durable as possible.

## WATER TREATMENT & DISTRIBUTION IMPROVEMENTS

As most of you are aware, the Town is up against an EPA deadline to filter our water. At this year's Town Meeting there will be a warrant to construct a water treatment facility that will meet State and Federal filtration requirements. A Slow Sand Filter is proposed. This is a simple effective method of filtering water that does not require the addition of costly chemicals to help the treatment process. The Town received a \$12,000 grant to conduct a slow sand filter pilot plant to select the most effective sand size, cleaning requirements and treatability.

The filter consists of approximately 3.0' of sand with a gravel support and an underdrain. The sand supports what is called a "schmutzdecke" or dirty blanket. This "schmutzdecke" is actually made up of organisms that are naturally in the water which collect on the surface as water flows down through the filter. These organisms include algae, protozoa and invertebrates, which, when maintained in the right conditions, consume harmful bacteria and viruses.

While the sand acts as a strainer, the "schmutzdecke" does the bulk of the filtration (approximately 99.9% of the harmful bacteria and viruses). Eventually the filter plugs and the "schmutzdecke" must be removed by either scraping or harrowing. We are proposing to use the scraping method of removal. The EPA requires a 99.99% removal of the harmful organisms; chlorine is added to provide the additional removal. We are currently required to add a high rate of chlorine to achieve the removal rate. Once the filter is operational, this rate will be cut back to less than 0.5 mg/l (approximately the human detection limit) to maintain a residual in the system.

The EPA has mandated that we begin construction of the filtration facility by the fall of 1994 and be operational by the fall of 1995. With the cost of the filter and necessary transmission main improvements, the Town is eligible for federal grants for needed improvements. These additional improvements will include replacing 25,400 feet of old inadequate distribution main and 19,100 feet of transmission main. All of the distribution and transmission main construction costs will be paid for by grant dollars. It will cost the water users the same with or without these improvements.

Without the improvements the filter plant will be larger and water must be pumped during high flows due to continued leakage and shallow mains and services. In addition, the maintenance costs will be higher and eventually these mains will be replaced without funding.

As you can see, there will be major changes in the system that will increase fire fighting capacity, create better quality water, reduce maintenance and water main breaks and enable the Town to provide adequate water to new and existing businesses for the next thirty years. Additionally, the improvements will bring the water system into compliance with State and Federal requirements.

Most of the design will be done in-house, enabling more of the monies necessary for the project (about 10% or \$350,000) to be spent on the improvements. The treatment plant design will be completed by the town meeting, the remainder within the next two years.



## WASTEWATER

Major improvements have begun at both the Lagoon and the Grange treatment systems. In June of 1993 a visit from the State and the EPA found major problems that nearly cost the Town up to \$10,000 per day per inadequacy in fines. The Grange wastewater treatment had failed, the lagoons looked like a marsh with duck weed and floating cattails, the chlorine contact chamber was half full of sludge, the flow meter was reading twice what the actual flows were. When the wind blows the cattails would be blown across the lagoons, they looked like battleships. There were other problems with the operations, including aerators that ran constantly without servicing, check valves that leaked, the bar rack and grit required constant manual cleaning, the North Main and Summer Street pump stations required servicing and there was no maintenance program for any of the equipment.

## LAGOON SYSTEM

It was a little overwhelming at first. So we rolled up our sleeves and began to make improvements. In July Tim Bilodeau was hired as the new treatment plant operator. Through his hard work, great effort, attention to detail, and pride, the lagoon system has made a major turn around. When the State inspector returned in December he had to look at a map because he thought he was somewhere else. There are still some improvements that will be made in the coming years that will reduce electrical repair, sludge removal, replacement and maintenance costs. If the system had many more problems, we would be replacing the treatment system instead of just repairing. However, things were caught in time and the treatment system (barring any major problems or changes in regulations) should last a long time with only routine repairs and upgrades.

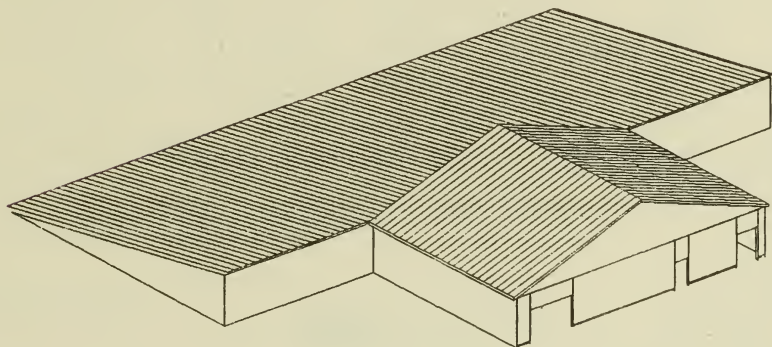
We have been working with Terry Welsh on a natural process of sludge reduction and duck weed removal. This innovative process is the use of catfish (horned pout), blue gill and perch. Catfish have been shown to dramatically reduce sludge in the Bretton Woods, Bethlehem and other treatment plants. This could save us up to \$60,000 every ten years. In the future we will look for other methods that will reduce operation and maintenance costs and prevent costly repairs.



## GRANGE WASTEWATER SYSTEM

The Grange Wastewater System was found at the point of failure. The filter beds had sealed and effluent was running over the bank toward the brook. The pumps were operating at 1/3 of their capacity and were on the verge of burning out. An Emergency Grant for \$126,300, from the Office of State Planning was applied for and received. The system was redesigned in-house. The changes include the replacement of the existing beds, the construction of a third field, a new ultra-violet disinfection building and flow monitoring system. All these improvements are paid for by grant dollars. The new system provides monitoring that will enable the operator to determine if there will be a problem before the system fails.

Respectfully Submitted,  
Peter Kulbacki, P.E.  
Public Works Coordinator/Town Planner



*PROPOSED WATER TREATMENT FACILITY*

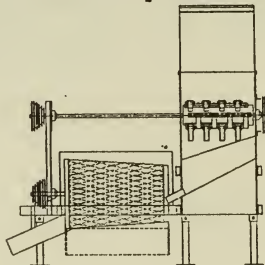
# LANCASTER TRANSFER STATION AND RECYCLING FACILITY

Lancaster's Solid Waste Management Program was a tremendous success. In fact, so successful that the Town will be able to significantly reduce the solid waste budget for the second year in a row. This is largely due to the fact that the Town recycles and, consequently, is able to take advantage of low tipping fees at the Mt. Carberry Landfill.

The recycling program owes a debt of gratitude to the many residents, business owners, employees of the Town, and especially the members of the Recycling Committee who graciously contribute their time, talents and energy to create and implement new initiatives to encourage source reduction, reuse, recycling and composting. It is because of the unselfishness of these folks that so much is accomplished.

The following is a partial list of achievements for the Solid Waste Program for 1993:

1. Six new collection units were installed for the downtown area;
2. Two compost workshops were held;
3. A processed glass aggregate workshop was held;
4. The first annual paint swap reused more than 120 cans of paint (Earth Day weekend);
5. Lancaster's Recyclers of the year were honored - Amy Lehman and The Lancaster Rotary;
6. Almost 8,000 truck and passenger car tires were removed to be reused or used for the tire-derived fuel.
7. New recycling bins were made available to supplement the existing bins;
8. A new recycling program guide was created;
9. A grant of \$1,000.00 was given to the program by New Hampshire The Beautiful to help pay for the cost of building a new glass crusher;
10. A free recycling information article was printed in the Lancaster area phone directory.



GLASS CRUSHER - CROSS SECTION

# 1993 RECYCLING DATA

Recyclable Items	Quantity Tons	Process	Market
NEWSPAPER	55.0	Boxed L	Rich Insulation
GLASS	101.70	C	Local
CARDBOARD	113.29	B	Fenwick Paper
ALUMINUM CANS	8.12	Boxed L	FERCO
TIN\STEEL CANS	58.64	L	FERCO
PLASTICS	35.33	B	R2B2-New York through NHRRA
SCRAP METAL	113.72	L	Jewell Resources NHRRA
COMPOST	25.0 *	L	Local
USED OIL (525 gal.)	2.1	L	Local-Wh.Mt.Mack
MAGAZINES	2.6 *	Boxed L	FERCO
OTHER VALUABLE METALS	28.43*	L	W. Eastman
BATTERIES wet cell	1.68	L	Stevens Salvage
TOTAL TONS	545.61		

\* Estimated

Table: B = Baled ; C = Crushed ; L = Loose  
NHRRA = New Hampshire Resource Recovery

AVOIDED TIPPING FEES	\$23,753.95	(Does not include scrap metal)
AVOIDED TRUCKING	<u>4,320.00</u>	
TOTAL AVOIDED COSTS	\$28,073.95	
TOTAL REVENUE FROM SALES	<u>24,206.00</u>	
TOTAL REVENUE & AVOIDED	\$52,279.95	
	=====	
TOTAL TONS LANDFILLED	1,747.90	(Not including demolition debris and furniture)
TOTAL TONS OF DEMOLITION & FURNITURE LANDFILLED	<u>183.15</u>	
COMBINED TOTAL TONS LANDFILLED	1,931.05	
	=====	



# LANCASTER POLICE DEPARTMENT

The Lancaster Police Department has experienced a number of changes this past year. As I begin my first annual report, I reflect back on these changes. The most monumental would be the retirements of Chief Allvin Leonard and Lieutenant Royce Hutchinson, both of whom had dedicated many years of their lives to the Lancaster Police Department. These two men were instrumental in making your police department the outstanding organization it is today. I am certain that as Chief Leonard is reading this, he remembers the hours he spent preparing annual reports, and now appreciates retirement more than ever. I wish to thank Chief Leonard and Lieutenant Hutchinson for the leadership and guidance that they offered me over the years, they will always be missed.

The youth within the community continues to be a major concern of the police department. We have increased the number of programs presented within the schools. These programs include the DARE Program, Eddie Eagle Gun Safety Program, The Bicycle Safety Program, and Project Safe Haven. The officers also spend time in the schools to simply visit with children or eat lunch with them. All of these programs have been extremely well received by not only the students, but parents and teachers as well. The officers enjoy being involved and remain hopeful that they can make the difference in a troubled child's life.

For those children that do become court adjudicated delinquents or CHINS, the police department remains involved in helping. A program that is relatively new, but has proven to be outstanding, is the ACUDO (Attitude Cooperation Understanding Diligence Organization) program. This is an intensive program allowing adolescents that otherwise would be in residential placement, to remain within the community and usually at home. This program is unique and currently the only such program being utilized in this state. It involves intensive group therapy and experiential activities. With such limited resources available for dealing with troubled youths, this program is a godsend.

Criminal complaints continue to increase and, unfortunately, the major crimes that in years past were rare in the north country, have become a much too frequent occurrence. Crimes such as sale of controlled drugs, felonious sexual assault, first degree assault, major thefts and even attempted murder were investigated by this department during the past year. During the performance of their duties, the officers are encountering armed offenders on a regular basis.



We continue to combat against these crimes through extensive training and early intervention. Through training the officers are able to detect problems in their early stages and take appropriate action at that time, thereby preventing a major incident.

I wish to thank the following people who make our job so much easier. The residents of the community who support the department and are always willing to help, the other department heads and their staff for assisting whenever called upon, the Board of Selectmen for their support, and special thanks to the Town Manager, Pam Andrade, who has been a great help during the department's past year of transition.

We will continue our mission to SERVE AND PROTECT the residents of Lancaster.

#### MEMBERS OF THE LANCASTER POLICE DEPARTMENT

Chief Edward Samson  
Sergeant Eric Lougee  
Corporal Christopher St. Cyr  
Officer Richard Ball  
Officer Paul Hood  
Officer Myron Crossley

#### SPECIAL POLICE OFFICERS

Martin Driscoll	George Nugent	David Stickney
Patrick Carr	Charles Huntington	Wendy Houghton
	Marcel Platt	

#### ACCIDENTS - 143

DAMAGE UNDER \$1,000.00	84
DAMAGE OVER \$1,000.00	55
TOTAL	4
ACCIDENTS WITH INJURY	22
ACCIDENTS WITHOUT INJURY	121
INVOLVING ANIMALS	5
HIT AND RUN	5
PEDESTRIAN	3



CRIMINAL OFFENSES -1700

ANIMAL	181
ASSAULT	85
ATTEMPTED SUICIDE	08
BAD CHECK	74
BURGLARY	12
CRIMINAL TRESPASS	27
PROWLER	21
HARASSMENT	47
DOMESTIC VIOLENCE	94
UNTIMELY DEATH	01
THEFT	120
DRUGS	38
SEXUAL ASSAULT	57
POSSESSION ALCOHOL	21
PUBLIC INTOXICATION	30
FAM. ABUSE/NEGLECT	62
INDECENT EXPOSURE	03
WARRANTS SERVED	37
ARSON	02
FORGERY/FRAUD	37
RESISTING ARREST	03
RECKLESS CONDUCT	03
SHOPLIFTING	12
POSSESSION FIREARM	03
CRIMINAL MISCHIEF	77
DISORDERLY CONDUCT	37
ESCAPE	01
FUGITIVE JUSTICE	02
HINDER APPREHENSION	04
BREACH OF PEACE	476
MISCELLANEOUS	125

MOTOR VEHICLE OFFENSES -1318

D W I	53
SPEEDING	511
UNREGISTERED VEHICLE	30
NON-INSPECTION	79
STOP SIGN / YIELD	45
DRIVING AFTER SUSPENSION	13
HABITUAL OFFENDER	03
FOLLOWING TOO CLOSE	03
CONDUCT AFTER AN ACCIDENT	04
OPERATING W/O LICENSE	21
MISUSE OF PLATES	09
IMPROPER OPERATION	59
RECKLESS OPERATION	03
IMPROPER PASSING ON RIGHT	08
YELLOW LINE	32
DISOBEYING POLICE OFFICER	03
DEFECTIVE EQUIPMENT	301
PARKING VIOLATIONS	94
CHILD RESTRAINT	05
OPEN CONTAINER	06
LITTERING	08
DISORDERLY CONDUCT M/V	08
LOADED FIREARM IN M/V	03
JOYRIDING	02
ABANDONED M/V	03
FAILURE TO DISPLAY REG.	02
SPILLAGE ON HIGHWAY	03
FAILURE TO DIM LIGHTS	04
FAIL TO POSSESS REG.	03

OTHER ACTIVITIES

MOTOR VEHICLE WARNINGS	828
EMERGENCY BLOOD RUNS	6
ASSIST MOTORIST	269
ALARMS ANSWERED	96
DOORS/WINDOWS OPENED	103
ASSIST OTHER POLICE	314
BREATH TESTS	21
RELAYS	101
FIRES	16
ASSIST OTHER AGENCIES	491

# LANCASTER AMBULANCE CORPS

As in the past years we are still providing 24-hour ambulance coverage to the Town of Lancaster and the other towns which we hold contracts with. We are still providing first aid coverage for the Groveton Speedway.

The Lancaster Ambulance Corps. wants to thank all of the townspeople who supported us within the last year, but most of all we want to thank the town officials for their support.

## OFFICERS AND MEMBERS

David B. Stickney, Sr., Director  
Neal Wells, Asst. Director  
Tom Blanchette, Equipment Officer  
Jennifer Frenette, Training Officer  
John Brooks, Motor Officer

Rick Ball  
Charity Baker  
Randy Blodgett  
Regis Cronauer  
Kathy Hamel  
Alan Lambert  
Dave LaRocque  
George Nugent  
Roger Aldrich  
Brian Wells  
Joan Wells

David Flynn  
Debbie Stake  
Troy Germain  
Kristin Hurley  
Brenda Sewall  
Ron Wert  
Wenda White  
Allen White  
Chris Aldrich  
Mike Currier

## Directors Note:

The Lancaster Ambulance Corps. has worked very hard this past year to get its membership up to 26, it has been a long hard struggle but we all feel it was worth the time that we put into the Corps. We are in hopes to increase the numbers from 26 to at least 30 by the end of the summer. Again, thank you all for your support.

Thank you,  
Dave B. Stickney, Sr.  
Director



# 1993 AMBULANCE REPORT

Balance as of 12/31/92	\$ 29,453.15
Committed Claims	112,564.36
Added Expenses (mileage & small claims)	439.00
Overpayment	<u>24.70</u>

\$142,481.21  
=====

Remittance	\$ 72,470.04
Cancelled	13,014.98
Uncollected as of 12/31/93	<u>56,995.19</u>

\$142,481.21  
=====

1993 Calls totaled 445 which includes patient transfers charged to Lancaster only.

Lancaster & other	336
Jefferson	36
Dalton	3
Lunenburg/Gilman	65
Guildhall	3
Granby	<u>2</u>
	445





# FIRE DEPARTMENT

The Year 1993 was a successful year for the Fire Department in several ways. Fewer Fire calls, new equipment, and continuing fire prevention for our School Children, are the highlights of the year for us.

The Fire Department experienced fewer fire calls this year. The Department responded to 45 fire calls in 1993, compared to 53 fire calls the year before. The 15% decrease in fire calls can be attributed to increased fire prevention within the community. Fire prevention activities continue at the Elementary School, teaching the children the dangers of fire in the home, and how to prevent them.

The Department also was able to obtain a replacement for the 1949 Seagrave 85 ft. Aerial Ladder that has served the Community well for 19 years. In December, 1993, the Department purchased with funds from the capital reserve a 1968 Thibault 100 ft. Aerial Ladder from the Hyannis Mass. Fire Department. With the purchase of the Ladder, we have a newer, and easier to maintain piece of apparatus than we had with the Seagrave, and will improve our ability to perform above ground fire suppression and rescue. This unit should go into service in early 1994 as soon as workups and training are complete. The Lancaster Firemen's Association has raised over 8,000 dollars from auctions, car washes, and other functions to put towards the new Ladder Truck.

Training is a very important part of our activities within the year. Firefighters have regular training twice a month. Additionally, members are encouraged to attend training offered by other Departments through New Hampshire and Vermont. Many of the Department's members attend these training sessions during the year. Also, the Department participated in training with the Ambulance Corps and Police Department at the Disaster Drills to not only improve our skills as individuals, but as a group.

Without the strong support the Department receives from the citizens and businesses of Lancaster, the Department would not be able to do the fire prevention, and training activities, and acquire new equipment to perform our work to the best of our abilities.

A thank-you also needs to go to the officers of the Police Department and the members of the Ambulance Corps for the hard work they put in handling traffic, seeing to our medical needs and watching over our safety. They respond whenever the fire alarm goes off, and they make our jobs as Firefighters much easier.

# FIRE CALLS - 1993



False Alarms	10
Chimney	6
Structure	1
Vehicle Fires	1
Grass, Brush	5
Stove Top	1
Propane Leak	1
Vehicle Accidents	2
Misc. Incidents	9
Total	45

## LANCASTER FIRE DEPARTMENT

### Officers and Firemen

Chief Samuel F. Evans  
Deputy Chief Thomas Flynn  
Assistant Chief Michael Currier  
Captain Randy Flynn  
Captain Roger Emery Jr.  
Lieutenant Donald LaPlante  
Lieutenant Merlyn Baker  
Clerk Michael W. Nadeau

Dennis Aldrich  
Wesley Ames  
Michael Beaton  
David Bennett  
Thomas Blanchette  
Frank Brundle  
Clarence Dingman  
Thorsten Eggers  
Mark Emerson

Dana Flynn  
David Flynn  
Dean Flynn  
David Fuller  
Steve Galipeau  
Daniel King  
Thomas Mosher  
Dennis Patnoe

Lawrence Powell  
Michael Powell  
Stanley Remick  
Gary Rexford  
Randall Rexford  
Leon Rideout  
Thomas Scullen  
Harold White



**REPORT OF TOWN FOREST FIRE WARDEN AND  
STATE FOREST RANGER**

During Calendar Year 1993, the State of New Hampshire experienced an average number of wildfires. The three leading causes of these wildfires were campfires left unattended, unsupervised children and debris fires that escaped control. All of these fires are preventable, but ONLY with your help!

Please help your town and state forest fire officials with forest fire prevention. New Hampshire State Law (RSA 224:27 II) requires that, "No person, firm or corporation shall kindle or cause to be kindled any fire, or burn or cause to be burned any material in the open, except when the ground is covered with snow, without first obtaining a written fire permit from the Forest Fire Warden of the town where the burning is to be done."

Violations of RSA 224:27 II and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines of up to \$1,000 and/or a year in jail and you are also liable for all fire suppression costs.

The State of New Hampshire, Division of Forests and Lands assisted many towns in wildland fire suppression during 1993 and participated in many fire prevention programs. This year, the nation is celebrating Smokey Bear's 50th anniversary. The State of New Hampshire Forest Protection Bureau will be working with many communities to spread the fire prevention message - "Remember...Only YOU can prevent forest fires." Fire prevention is the most cost effective fire suppression tool. Please be careful around fires and help us and our communities have a fire safe year.

**"REMEMBER...SMOKEY HAS FOR FIFTY YEARS!"**

Forest Fire Statistics 1993

	<u>State</u>	<u>District</u>	<u>Town of: Lancaster</u>
Number of Fires	545	9	2
Acres Burned	224	7	.75

Richard C. Belmore,  
Forest Ranger

Samuel Evans,  
Forest Fire Warden



# MUNICIPAL CEMETERY REPORT

The Lancaster Municipal Cemetery Committee is comprised of three people and they are responsible for the budget and upkeep of five cemeteries in Lancaster, which are maintained by a Supervisor and two workers. For the upcoming year, Dana Nason will be the Supervisor.

As we began our duties in 1993, we were faced with many problems. There were a lot of stones to be replaced as they had been damaged due to mowing and plowing. Seeding had to be done and many of the lots had to be filled in and reseeded due to sinking. The riding lawn mower decided that it didn't want to go anymore so a new rider was purchased. The major work of cleaning up went well as a whole.

Vandalism was not as much of a problem as in recent years, but as always, we ask that if anyone sees or hears of any, please report it to the Town Clerk or any Cemetery Committee member.

We have started some major improvements in the cemeteries, particularly Summer Street (but we will not be neglecting the others). We have begun to replace the wooden fence all around the cemetery, many of the boards were rotting and most of it needs fresh paint. We have also refurbished the small pond/water fall that was originally installed by John Fortin, who was a long-time devoted caretaker of the Lancaster Cemeteries. We hope that in the spring and this summer you will take the time to go and see this. It is on the hill and there are benches there for those who would just like to sit and reflect awhile. We have had many, many people donate bulbs for us to plant in the various gardens throughout the cemetery and many thanks go out to Bob and Debby Arsenault for all of their "TLC" in taking time to plant, weed, water and fence these in. This certainly has added much to the entryway, as well as to the rest of the area. It is still in our plan to plant some more trees to replace those that have died off or been destroyed in any way.

We are continuing to work on the map and file cards. This is a project that will go on forever and we hope to make it easier for those in the next generations to come.

One of the biggest projects that we are taking on for the spring is a new chain link fence for the entryway; it will be black like the entry gates. There will also be a gate put up towards the middle on the lefthand side as you go in, this is so that the snowmobilers will have a better view as they come through and also so that if anyone is coming into the cemetery, they will see them too. The snowmobile club had given us a donation towards the purchase of the gate. Many thanks to them.

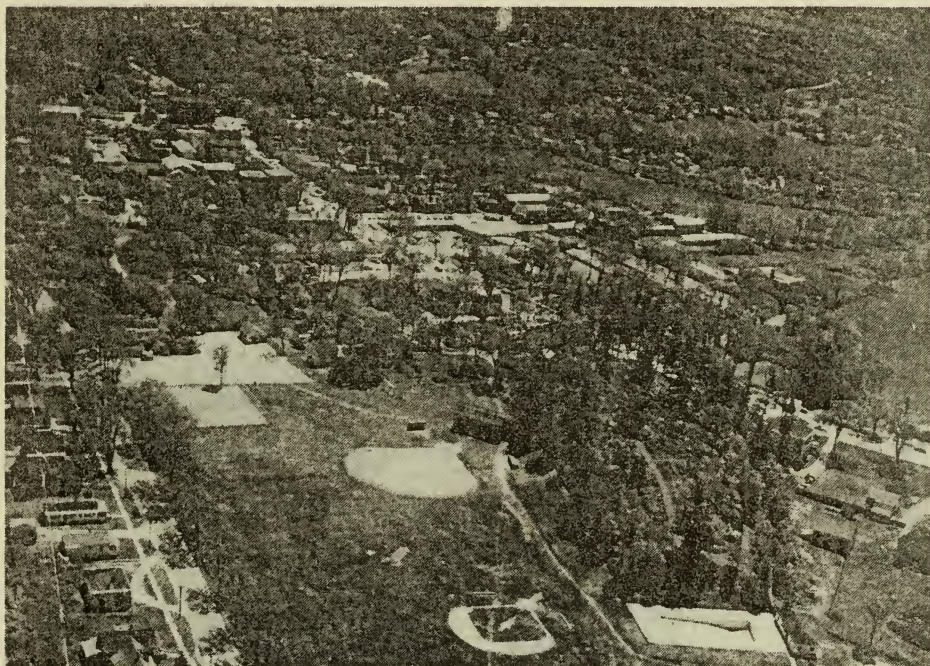


We are happy to report that we were able to reduce our budget for the coming year, but it has only been with the help of everyone that we were able to do so, and we really appreciate it.

During the year of 1993, there were 22 regular burials and two cremation burials.

Respectfully submitted,

Lancaster Municipal Cemetery Committee  
Raymond Wheeler  
Joyce Currie White  
Sandra E. Doolan



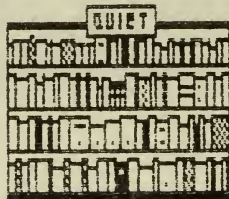
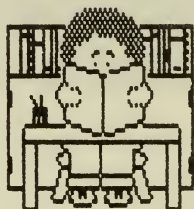
# WILLIAM D. WEEKS MEMORIAL LIBRARY

The Weeks Memorial Library continues to be a very busy place. Circulation numbers are increasing, and current memberships are close to 3,000. Story hour programs, Spanish classes, and a weekly adult discussion group are flourishing, in addition to many elementary school programs. The number of books and magazines purchased dropped slightly as a result of increasing prices and an attempt to maintain a level budget.

The library remains one of the "best deals" in town. Where else can you get a free borrower's card which entitles you to participate in a variety of adult and children's programs and to borrow unlimited books, magazines, and videos? If you need a book or magazine which the library does not own, the staff can usually get it quickly through the state interlibrary loan system with its state-wide computer connections. If you want to know the spelling of a word or the latest information on computer viruses or if you need a state or federal tax form, you can get them at the library!

The library received many gifts of books and magazines throughout the year. Such gifts are always useful, and the staff encourages anyone with books, magazines, or videos to consider donating them to the library for its collections. We are especially in need of audio-books (books on tape). We owe special thanks to Dick and Lynn Corvinus and their New York friends who not only provided us with card catalogs, paperback book racks, and cartons of books which had been discarded from libraries in New York, but also delivered them to our door.

During the summer of 1993 the Library Trustees formed a Library Planning Group composed of nine Lancaster residents. The mission of the Planning Group is to study the library and its community and make recommendations of short-term and long-term goals for the library. They will be making a report to the Library Trustees this spring. Any suggestions for the Planning Group's consideration may be left at the library.



# PLANNING

The Lancaster Planning Board meets on the second Tuesday of each month, beginning at 7:30 P.M. in the Town Hall Auditorium (first floor) and other times as required. The hearings are open to the public. Public meeting notices for each meeting are published in the Coos County Democrat ten to fifteen days before each meeting.

The Board held hearings on the following:

5 - two lot subdivisions

Joseph Hoey - lot on Garland Road  
Roxadelle Placey - lot on Garland Road  
Robert's Trust - lot on Bridge Street  
Michael & Sally Beattie - lot on Bridge Street  
Robert & Jean Johnson - lot on Flaherty Road

2 - three lot subdivisions

Claire & Elwin Wright - lot on Prospect Road  
David Parks - lot on Causeway Street.

1 - four lot subdivision

Donald & Louellen Tarro - lot on Marshall Road

1 - five lot subdivision

Samuel Bartow - lot on Grange Road

7 - site plan reviews

Advanced Electrology proposed shop on Main Street  
Margaret Moser - renovation of the Thompson Mill, Canal Street  
Codet Newport Corp. - Clothing manufacturing plant on Rte. 2 east.  
Lancaster House of Pizza - Mini Mart/gas pumps, 169 Main Street.  
P.J. Noyes - Building Addition & shed relocation - Bridge Street.  
New England Telephone - scenic road tree trimming on Wesson Road.  
Allen Bouthillier - Construction of a 60' x 84' steel frame building, Rte 3 north.

1 - excavation permit renewal

D.F. White - renewal of gravel excavation permit for the Farnsworths on Rte. 135.



The Board also addressed several planning concerns including: updates to the zoning regulations to address Manufactured Housing, revisions to the Free Standing Sign Size, deleting the Sign Ordinance in it's entirety, rezoning Route 2 along Bridge Street from Agricultural to Commercial/Industrial, and including the date of the official flood plain map in the building regulations.

Ballot items include:

1. Changes in the Building Code Ordinance adding the official map date;
2. Deleting the Sign Ordinance;
3. Revising the Free Standing Sign size from 12 square feet to 24 square feet. Creating setback requirements from public right-of-ways of 5 feet and 10 feet from the lot lines;
4. Changing the zoning along Bridge Street 200 feet on the North and 300 feet on the South from Agricultural to Commercial/Industrial. Most of the properties in this area are currently commercial or industrial. This will reduce the effort businesses will have locating in this area;
5. Creating a new section on Manufactured Housing Subdivisions. The intent is to meet the State requirement to allow Manufactured Housing (mobile homes) in at least 51% of all areas. Without this the Town must allow Manufactured Housing in all areas that single family homes are allowed. The regulation allows for the creation of areas where Manufactured Houses can be located which minimize the effect on surrounding properties. The same density is required as it would be for single family houses. The Manufactured Housing Units can be clustered closer than what single family houses can be, but the same overall density will be required, and set backs of 30 feet on the sides and rear and 35 feet on the front. There will be buffer strips around the subdivision.

Land owners planning to subdivide are reminded that approval of the subdivision is required before sale. Site plan review is also required for the construction, exterior alteration, relocation, expansion, occupancy, or change in use of any commercial building.



# ZONING

The Building Inspector issued a total of 55 building permits for new buildings, additions, decks, and all other: three for new residential property, seven for garages or outbuildings, 25 for additions and renovations, three for new commercial buildings, seven for additions to commercial buildings, and five for commercial renovations. A summary of the permits issued and the estimated values are listed below:

Permits Issued	Estimated Costs
2 Commercial Building Construction	\$ 64,000
9 Commercial Renovation	\$268,800
2 Commercial other	\$ 13,300
8 Single Family Residential Living Units	\$331,000
14 Residential Additions and Alterations	\$133,000
12 Residential Garages and Outbuildings	\$ 67,500
2 Porches & Decks	\$ 11,250
<b>TOTAL VALUE</b>	<b>\$880,050</b>

NOTE: Building Permits are required for all construction adding square footage and other construction totaling more than \$1,000.

NH Energy Permits are required before issuance of new residence building permits and application must be made to the Public Utility Commission. There is no fee charged for the Energy Permit. In addition, all new commercial buildings require an engineer or architect certified design and renovations with a value greater than 50% of the building value also require engineer or architect certified design.

The Zoning Board of Adjustment held nine hearings for variances and special exceptions. At those hearings, five cases were appeals for variances, of which five were granted. There were four appeals for special exceptions, of which three were granted and one withdrawn.

The Variances granted are as follows:

Dunkin Donuts - for a 3' x 6' free standing sign  
Christopher Wheeler - construct a garage less than 10 feet to the left lot line.  
P.J. Noyes - construct a commercial building addition less than 40 feet from the right property line.  
Clark & Valarie Benson - construct a deck less than 50' from the property line.  
Joseph & Jean Parker - construct a storage shed less than 40 feet from the rear lot line

The Special Exceptions granted are as follows:

- Codet Newport Corp. - the construction of a sewing plant to manufacture clothing in an Agricultural Zone.
- Bert Gilbert - locating a repair/welding shop in an Agricultural Zone.
- Lois & Geert Pesman - to build log cabins at a campground.

The Zoning Board of Adjustment meets on the last Wednesday of each month when required, beginning at 7 P.M. in the Town Hall Auditorium and other times as may be required. The hearings are open to the public and are noticed (at least five days prior) in the Coos County Democrat.

Lancaster's full-time Planner/Public Works Coordinator/Engineer, Peter Kulbacki, P.E. is available at the municipal office in the Town Hall to accept applications, review proposals, provide assistance with building permit applications, appeals to the ZBA, questions on the water and wastewater systems, roads and drainage. He attends regular meetings of the Planning Board, Conservation Commission and the Zoning Board of Adjustment.



# NORTH COUNTRY COUNCIL

## 1993 REPORT

1993 has been a busy year for North Country Council. Our membership stands at forty-four communities, representing 99 percent of the region's population.

The year has seen major successes under the Council's senior staff leadership: David Beauchesne, Regional Planning Coordinator; Cathy Conway, Civil Engineering Coordinator; Claire Douglass, Community Planning Coordinator; and Liz Ward, Small Business Development Coordinator. This team has supervised projects that run the gamut from master planning and sewer system designs to traffic corridor planning, GIS mapping, and micro-enterprise lending. Marghie Seymour, our Solid Waste Planner, continues to provide valuable assistance to the region's solid waste management districts and communities on issues of recycling and solid waste management. Sharon Penney, Transportation Planner, has been providing the support and guidance for the Council's ISTEPA Transportation Planning Program. This new program will give NCC members a much greater say in how the New Hampshire Department of Transportation prioritizes transportation construction activities in the North Country in the future.

Other activities completed this year include the third annual business survey, the North Country Ingenuity Fair, household hazardous waste collections, wood products market development planning, business counseling, regionwide computerized wetlands mapping, Northern Forest Lands representation, flood zone management, completion of an industrial environmental site assessment, completion of feasibility studies for industrial development, design of solid waste transfer stations, implementation of the rural plastics recycling program, and regional telecommunications system planning.

In October, the Council celebrated its 20th anniversary year of service to the region with a gathering of former board members, friends, community representatives and staffers in Franconia, our old home town.

The Council is here to serve you. If there is any service we can provide, please do not hesitate to call me or Berta Clark, our Executive Secretary, at our offices in Littleton (444-6303).

Sincerely,

Preston S. Gilbert  
Executive Director



## CHAMBER OF COMMERCE

1993 has passed us by, and with it the busy activities that took place with the Lancaster Chamber of Commerce. The Chamber accomplished a great amount in 1993, and some of the activities are as follows:

- The Chamber supported local youth by giving two \$500 scholarships to two deserving seniors in June. A donation was given to Gretchen Durgin, Miss New Hampshire Teen, to help with the costs of the Miss U.S.A. Teen competition. The Chamber also sponsored one band member of the White Mountains Regional High School band for the upcoming trip to Washington, D.C.
- The Chamber sponsored the annual "Lancaster Street Fair" in August, which was considered a great success by merchants and vendors alike. The 1994 Street Fair will be held on Saturday, August 6.
- Despite the rather damp weather, the "Lancaster Christmas Night" celebrations were a great success. Hay rides were enjoyed by the young and not so young, Santa thrilled the believers, the Lions Club Memory Tree was bright and colorful, and the merchants were delighted with the busy evening of shopping.
- The Chamber is continuing to work with the Town on a brochure which will include the names of businesses who are members of the Chamber as well as all Lancaster activities.

The Lancaster Chamber of Commerce plans to continue its busy schedule in 1994. Some of the activities being considered for 1994 are a television auction, contests for the Lancaster Winter Carnival, and the Street Fair.

The Chamber welcomes current and potential members to attend its monthly meetings on the last Thursday of each month at 12:00 noon. The Chamber's annual dues will remain the same this year as in 1993.



# LANCASTER CONSERVATION COMMISSION

In 1993 there was little construction work which required Conservation Commission review. There were a handful of wetlands applications which were reviewed. All of the applications were either minor or minimum impact.

There is research being done on the purchase, cultivation and planting of "Victory Elms". Victory Elms are resistant to the Dutch Elm Disease. There was much discussion on the potential of planting "Victory Elms" along Main Street to replace trees lost to the Dutch Elm Disease.

The Commission is currently without a chairperson and with the minimum amount of construction work there were few meetings in 1993. In 1994 the Conservation Commission plans to begin new projects and play an active role in wetland impact consultation with the planning and zoning boards.

The Commission strives to meet monthly, at the town offices and our meetings are open to the public. Volunteer citizens willing to serve on boards and committees should contact Peter Kulbacki at the Town Office.

If residents or businesses wish to make inquiries about conservation topics they can contact any Conservation Commission member or Peter Kulbacki at the town offices for a referral.



# HERITAGE TRAIL COMMITTEE

In 1993, the Heritage Trail Committee made considerable progress toward completing a footpath through the Town, from Dalton to Northumberland--a segment of the statewide trail planned to stretch from Nashua to Pittsburg. We completed laying out our projected route, worked with landowners to obtain permission to cross their property, and worked on brushing out and marking the parts of the trail already available.

Members of the State Advisory Committee inspected our route and gave preliminary approval of the layout. And on July 17, in an informal ceremony held on the trail in Weeks State Park, we opened to public use a section (all on public land) running from the Dalton town line on Martin Meadow Pond Road, through Weeks State Park to Reed Road.

Work is now laid out to carry the trail over Holton Hill to Portland Street and then down to Riverside Drive, mainly through private land. Landowners have been contacted and permission obtained, either in writing or orally.

With a minimum of construction in that area, with proper markings, and with the anticipated building of a small bridge over Indian Brook, at the outlet of the beaver pond, the Heritage Trail will be essentially complete--we anticipate by the end of summer, 1994.

Peter Kulbacki, Town Planner, replaced Amy Lehman on our committee this year and has been an invaluable help and guide, both in laying out plans and with legal advice.

Curtis Smith  
Chairman



# TOWN CLERK'S REPORT

## Registration of Motor Vehicles

Motor Vehicle Permits issued in 1993	\$ 233,083.00
Municipal Agent Fees Collected	6,956.00
Motor Vehicle Waste Fees	<u>9,660.00</u>
Total Collected	\$ 249,699.00

## Dog Licenses

\$ 2,350.50

## Town Record Fees

Automobile Title Applications	\$ 1,516.00
Certified Copies of Vital Records	7,232.00
Filing, Terminating & Searching UCC's	2,745.00
Marriage Intentions	665.00
Recording Fees and Tax Liens	252.00
Licenses and Fees	<u>252.65</u>
Total Collected	\$ 12,662.65

## Total Remitted to Treasurer

\$ 264,712.15

Marriage license fees were increased from \$40.00 to \$45.00 in September of 1993. The Town retains \$7.00 of the fee and \$38.00 is remitted to the State Treasurer.

The Automated Death Certificate (ADC) System installed by the Bureau of Vital Records on December 22, 1992, has worked out well in this office with little or no problems. The Bureau is piloting the Automated Marriage Certificate (AMC) System in a few city/town offices. This system is modeled after the ADC system. A new feature to the AMC System is the ability to print the marriage certificate form and the data simultaneously. The AMC marriage certificates will consist of a virtually blank sheet of paper with only a control number and certificate title. This will save the Bureau in printing costs and will improve the appearance of the marriage certificate.

Effective January 1, 1994, dog license fees increased. Male or female is now \$9.00, neutered or spayed is \$6.50. For dog owners age 65 or over the fee remains at \$2.00 for the first dog and regular fees for any additional dog.

## DEATHS OF LANCASTER RESIDENTS

### OUTSIDE OF LANCASTER (Lebanon)

Date	Name	Parents
Apr 10	Michael Sullivan, Sr.	Daniel Sullivan/Dorothy Beauregard
May 24	Linwood Elbridge Green	Elbridge Green/Mary Iris
Oct 1	Murray Edgar Merrow	Walter Scott Merrow/Pearl Sutton



**DEATHS OF LANCASTER RESIDENTS  
FOR THE YEAR ENDING DECEMBER 31, 1993**

DATE	NAME	PARENTS
Feb 3	Robert William Smith	Charles W. Smith/Margaret Callan
Feb 12	Mary J. Bean	Joseph Ison/Maude Moorey
Feb 20	Thomasina G. Davidson	John A. Lambert/Rose Kenney
Feb 24	Mildred G. Fraser	Frank A. Gray, Jr./Barbara Rainey
Mar 14	Fredrick W. Dimick	George Dimick/Harriette Wilder
Mar 15	Florence K. Marshall	Bert Kimball/Kate Hutchins
Mar 17	Frederick B. Donnelly	Harry E. Donnelly/Hilda A. Mollet
Apr 5	Shirley E. Hawkins	Curtis Ferren Sr/Margaret Stewart
Apr 5	Clara Helen Wilson	Peter Bensen/Anna (Unknown)
Apr 6	Gladys M. Samson	Warren Ingerson/Ethel Stevens
Apr 12	Donna Eloise Davis	James Tully/Sarah Lucinda McVey
Apr 13	Marie Jeanne Therrien	Theophile Croteau/Emma Croteau
Apr 16	Yvonne D. Clough	Fabian Devost/Josephine Letourneau
Apr 23	Floyd Cecil Newell	Sylvester Newell/Eveleen Hamilton
Apr 28	William James Cormier	Fred Cormier/Rose Gilbert
May 3	Edward Kent Whitcomb	Herbert Whitcomb/Elizabeth Kent
May 7	Kenneth G. Dumais	George Dumais/Rilla Ouelette
May 10	Richard Litchfield	Richard Lichtenstein/Winnifred DeCrow
May 29	Leon B. Hachez	Onesime Hachez/Elizabeth Pinette
Jun 15	Mary Pevarnek Tondreau	Paul Pevarnek/Anna Lesko
Jun 17	Carrie Bell Ricker	Roy Gathercole/Grace Fellow
Jun 16	Isaie J. Charbonneau	Josepha Charbonneau/Medirisse Either
Jun 21	D. Wheeler Clark	Roy E. Clark/Katherine E. Holmes
Jun 22	Ruth L. Willand	Carmi Gibbs/Georgia May Atkins
Jun 29	Robert F. Kay, Sr.	Nichol R. Kay/Belle Gammell
Jul 2	Frank Lee Hawksley	Charles F. Hawksley/Edna Hersom
Jul 9	Lawrence Franklin Murphy	Joseph Murphy/Hilda Reed
Jul 13	Esther Monahan	Martin A. Monahan/Mary McGary
Jul 26	Annie Redfern	John McKnight/Isabella Abbott
Jul 30	Rudolph H. Pandora	Unknown
Aug 6	Rose Blanche Normandeau	Polydore Parent/Azilda Langis
Aug 27	Carl Irving Lane	Carl S. Lane/Magaret Webster
Sep 6	Shirley G. Scott	Joseph Amerault/Audrey Larivee
Sep 20	Hilda Vernie LeMay	Robert G. Tippitt, Sr./Ellen Morgan
Oct 8	Charles E. Hodge	Charles F. Hodge/Hazel M. Barrows
Oct 12	Roxadelle Placey	Charles Sedgelle/Marietta Brown
Oct 15	Emily May Stinehour	Unknown
Oct 19	Myrle Erma Hurlbutt	Ezra Deering/Ida Masure
Oct 22	Russell Howard Amadon	Hector Amadon/Elizabeth Wiggins
Oct 26	George Robert Christie	Robert L. Christie/Mildred Weeks
Nov 3	Marion Victoria Smith	Napoleon Scott/Annie Gonyer
Nov 18	Bertram C. French	Carl French/Mabelle Lord
Nov 24	Alvin Richard Daigneault	George Daigneault/Roseanna Moreau
Nov 24	Georgina M. Kendall	Joseph K. Matson/Emma G. Flinn
Nov 26	Gertrude S. Driggs	Burt W. Sawyer/Minie Morse
Dec 16	Josephine Brisson	Henry Louis Gendron/Anna Turgeon
Dec 20	Margaret Dupertuis	William Marvin/Gertrude Stroughton
Dec 27	Robert William Cross, Sr.	Walter Cross/Carrie Dyette



**MARRIAGES REGISTERED IN THE TOWN OF LANCASTER  
FOR THE YEAR ENDING DECEMBER 31, 1993**

<u>DATE</u>	<u>GROOM &amp; BRIDE</u>	<u>RESIDENCE</u>
February 12	William Hopkins Colborn Kristine Alicia Kenison	Lancaster, NH Lancaster, NH
April 4	John Thomas O'Neil Stephanie S. Flomerfelt	Lancaster, NH Bethlehem, NH
April 17	Joel Todd Willey Lori Ann MacKillop	Lancaster, NH Lancaster, NH
May 1	Kenneth John Lewis Cynthia Lynn Kuntze	Lancaster, NH Lancaster, NH
May 7	Robin Edward McKeage Maureen Truland Ingerson	Lancaster, NH Lancaster, NH
May 8	Jason Allan Call Darcie Lea Martin	Jefferson, NH Lancaster, NH
May 29	Douglas Scott Capute Terry Ann Moore	Lancaster, NH Lancaster, NH
June 12	Lee Carl Brownell Tonya DeAnn Crapo	Lancaster, NH Lancaster, NH
June 19	Frederick Glen Currier Sharon Adele Beale	Lancaster, NH Groveton, NH
August 7	Christopher Michael Fisher Candace Cassie Covell	Lancaster, NH Lancaster, NH
August 21	Michael Edmond Aldrich Janet Viorene Allin	Lancaster, NH Northumberland
October 8	Reynold John Stone Brenda Jean Dyer	Lancaster, NH Lancaster, NH
October 9	Andrew Stephen Brundle, Jr. Wendy Susan Rich	Lancaster, NH Lancaster, NH
October 23	John William Ayers, Jr. Reta Marie Rexford	Lancaster, NH Lancaster, NH
November 6	Kevin Duane Whiting Joanne Marion DeWolf	Lancaster, NH Lancaster, NH
December 5	Arthur Rodney Brown Joanne Patricia Covey	Lancaster, NH Derby Line, VT

**BIRTHS IN THE TOWN OF LANCASTER TO  
LANCASTER RESIDENTS**

DATE	NAME	PARENTS
Jan 16	Conner Jeffrey Lane	John & Lori Lane
Jan 31	Alexandra Beth Morris-Doyle	Brian & Sandra Morris
Apr 5	Vanessa Lynn Fick	Mark & Wanda Fick
Apr 6	Tucker Michael Campbell	Michael & Cynthia Campbell
Apr 9	Hollie Anne Crane	Robert & Stephanie Crane
May 20	Austin William Cassady	Lewis & Daphne Cassady
Jun 15	Eric Philip Nelson	Nels & Karen Nelson
Jul 6	Jacob Richard Moyer	Richard & Patricia Moyer
Aug 27	Glenn Andrew Bergin Jr.	Glenn & Paula Bergin
Aug 30	Montana Jean Keddy	Mark & Deborah Keddy
Aug 31	Megan Jillian LaCasse	Kevin & Jennifer LaCasse
Sep 5	Leah Leonard	Mark & Janet Leonard
Sep 10	Randy James Senter	Douglas & Patricia Senter
Nov 3	Jessie Nichole Couture	Michael & Rebecca Couture
Dec 1	Brianne McCrea Stevens	Brian & Ronda Stevens
Dec 27	Bryanna Lynn Bennett	Ralph & Cindy Bennett

**BIRTHS IN OTHER TOWNS TO  
LANCASTER RESIDENTS**

Feb 19	Shannon Laura	to Stanley & Sally Knecht	-Littleton
Feb 26	Meredith Lee	to Chris & Ellen St.Cyr	-Littleton
Mar 15	Coleman Michael	to Gary & Amy Lehman	-Littleton
Mar 15	Chandler Scott	to John & Kasey Grisham	-Littleton
Jul 17	Emalie Ann	to Wm. & Kristine Colborn	-Littleton
Aug 5	Brittany Morgan	to Michael & Jacqueline Reynolds	-Lebanon
Sep 1	Shelby Mae	to Randy & Heidi Flynn	-Lebanon
Sep 27	Martha Celia	to Paul & Robin Hempel	-Laconia
Oct 18	Margaret Etta	to Tim & Valerie Lucier	-Littleton
Nov 15	Zachary Harold	to Harold & Robin White	-Littleton

**TOWN**

**MEETING**

**WARRANT**

THE STATE OF NEW HAMPSHIRE  
TOWN OF LANCASTER  
**LANCASTER TOWN WARRANT**  
1994

To the inhabitants of the Town of Lancaster, in the County of Coos, qualified to vote in town affairs.

You are hereby notified, to meet at the Town Hall in said Lancaster on Tuesday, the 8th day of March, at Ten O'clock in the forenoon to act upon the subjects hereinafter mentioned. The polls will be open at said meeting place on said date from Ten O'clock in the forenoon to act upon the following articles by written ballots (Articles 1,2,3,4,5,& 6). Polls will be open from 10:00 A.M. to 7:00 P.M. for balloting.

The business meeting will be held at 7:30 P.M. at the above mentioned Town Hall to act upon the remaining articles.

ARTICLE 1: To choose one (1) Selectman for three (3) years; One (1) Supervisor of the Checklist for six (6) years; One (1) Trustee of the Trust Funds for three (3) years; One (1) Library Trustee for three (3) years; One (1) Cemetery Trustee for three (3) years; One (1) member of Emmons Smith Fund Committee for three (3) years; Three (3) Col. Town Spending Committee members for three (3) years; and Three (3) Budget Committee members for three (3) years.

ARTICLE 2: To see what action the Town will take on the following amendment relative to the Lancaster Zoning Ordinance:

1. Amend the Sign Ordinance provisions for Commercial and Commercial/Industrial zones as follows:

Change the free standing sign square footage allowance from 12 to 24 square feet.

2. Add the following to Temporary and Portable Signs:

Portable signs advertising sale or lease of property may be permitted provided that the sign does not exceed the dimensions permitted in the district in which they are to be displayed.

Political signs shall be permitted in accordance with State Legislation.



3. Add the following new section regarding sign setbacks:

All free standing signs shall be setback at least five (5) feet from any public right-of-way and at least 10 feet from any lot line.

(With the recommendation of the Planning Board)

ARTICLE 3: To see what action the Town will take on the following amendment relative to the Lancaster Zoning Ordinance:

Repeal the Town of Lancaster's Sign Ordinance, Article 6 Regulation of Signs, in it's entirety. (By petition) (Not recommended by the Planning Board)

ARTICLE 4: To see what action the Town will take on the following amendment relative to the Lancaster Zoning Ordinance:

Amend by rezoning Bridge Street from Agricultural to Commercial/Industrial from the end of the existing Commercial/Industrial zone to the Vermont border. Area concerned includes: on the north (right side headed toward Vermont) for a depth of 200 feet and on the south (left side headed toward Vermont) for a depth of 300 feet. (With the recommendation of the Planning Board)

ARTICLE 5: 1. Amend the Zoning Lancaster Ordinance to allow Manufactured Housing Subdivisions.

- a. Amend the DEFINITIONS to include: Pre-site Built Housing: Shall mean any structure designed primarily for residential occupancy which is wholly or in substantial part made, fabricated, formed or assembled in off-site manufacturing facilities in conformance with the United States Department of Urban Development minimum property standards, state and local building codes, for installation, or assembly and installation, on the building site. This definition does not include Manufactured Housing as defined in RSA 674:31. All Pre-site Built Housing shall be labeled with NH Department of Safety Certificate of Compliance with RSA 205-C and NH Code of Administrative Rules SAF-C 3300.

- b. Amend the DEFINITIONS to include: Manufactured Housing Subdivision: Shall mean a Subdivision developed exclusively for Manufactured Housing. The purpose of a Manufactured Housing Subdivision is to allow clustering with reduced Lot sizes for Manufactured Housing so as to promote alternate forms of housing, the most appropriate use of land and preservation of open land in the Town for conservation and recreation.
- c. Add the following to Article - ARTICLE 15  
Manufactured Housing Subdivision: as follows:

ARTICLE 15            Manufactured Housing Subdivision

15.01            Purpose of Manufactured Housing Subdivision

The purpose of a Manufactured Housing Subdivision is to allow clustering with reduced Lot sizes for Manufactured Housing so as to promote alternate forms of housing, the most appropriate use of land and preservation of open land in the Town for conservation and recreation.

15.02            Manufactured Housing Subdivision Area Requirements

A.    Minimum Subdivision Area

Manufactured Housing may be located in a Manufactured Housing Subdivision having an area of not less than 15 acres.

B.    The minimum setbacks of Manufactured Housing to existing Lots and Public Streets shall be 50 feet.

C.    The minimum set backs within the Manufactured Housing Subdivisions located in Agricultural Districts shall be as follows:

Front:	35 feet
Side Yard:	30 feet*
Rear Yard:	30 Feet*

\* Five feet when adjoining Open Space. The setback requirements of 15.02 B supersedes these setbacks.

D.    Building setbacks for Manufactured Housing in all other Districts shall be as indicated within each respective District (see Article 5).

- E. Manufactured Housing Subdivisions shall not be located abutting on or accessing from Town designated Scenic Roads.

15.03 Maximum Density

The maximum number of Manufactured Houses in a Manufactured Housing Subdivision shall not exceed the density permitted within the District it is located.

15.04. Open Space

- A. There shall be legal restrictions running with the land to preserve a minimum of 35% of the entire subdivision tract to retain Open space for the purpose of Recreation, Agriculture, Conservation and Forestry.
- B. A Buffer Strip of 50 feet shall be maintained along all abutting properties and Public Roads.

(With recommendation of the Planning Board)

ARTICLE 6: To see what action the Town will take on the following amendment relative to the Lancaster Building Code Ordinance:

Update the Flood Insurance Rate Map (FIRM) to include the date of the official map of APRIL 1, 1982. (With the recommendation of the Planning Board)

ARTICLE 7: To see if the Town of Lancaster will vote to raise and appropriate the sum of **three million eighteen thousand six hundred dollars (\$3,018,600)**, said sum to be in addition to any federal, state or local or private funds made available therefor, for the purpose for upgrading the Municipal water system . Such project to include the construction of a Slow Sand Water Treatment Facility, transmission main replacement, distribution main replacement, service line reconnection, telemetry, meters and back flow preventers, engineering, administration, legal and other related costs for facilities, land acquisition, easements and rights-of-ways as are necessary and for this purpose. Two million dollars (\$2,000,000) of such sum to be raised through the issuance of bonds or notes under and in compliance with the Municipal Finance Act, RSA Chapter 33 et seq. as amended; to authorize the Selectmen to invest said monies; to authorize the Selectmen to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; to authorize the Selectmen to issue, negotiate, sell and deliver said bonds and notes and to determine the rate of interest



thereon and the maturity and other terms thereof; and to authorize the Selectmen to take any action or to pass any other vote related thereto, and further to authorize the Selectmen to apply for, accept and spend up to \$1,018,600 in grants from the Farmers Home Administration (FmHA) which will offset the appropriation. (Voted by paper ballot after discussion - 2/3 vote required). (The Selectmen and the Budget Committee recommend this appropriation)

ARTICLE 8: To see if the Town will vote to raise and appropriate the sum of **twenty five thousand dollars (\$25,000)** for the revaluation of all public utility property in the Town of Lancaster. (The Selectmen and the Budget Committee recommend this appropriation)

ARTICLE 9: To see if the Town will vote to raise and appropriate the sum of **sixty thousand dollars (\$60,000) (Gross Budget)** to purchase a Highway Dump Truck and authorize the withdrawal of said sum from the Capital Reserve Fund created for that purpose. (The Selectmen and the Budget Committee recommend this appropriation)

ARTICLE 10: To see if the Town will vote to raise and appropriate the sum of **eighty two thousand one hundred thirteen dollars (\$82,113)** to be added to the following Capital Reserve Fund Accounts previously established for the purposes and sums indicated:

Highway Dept. Heavy Equip. Fund	\$ 30,000
Fire Truck Fund	15,000
Ambulance Fund	20,000
Landfill Close-Out	5,000
Town Hall Improvements	5,000
Oil Tank Removal	5,000
Mt. Carberry Escrow	<u>2,113</u>
Total	\$ 82,113

(The Selectmen and the Budget Committee recommend this appropriation)

ARTICLE 11: To see if the Town will vote to raise and appropriate the sum of **ten thousand dollars (\$10,000)** to hire a Town Promoter. (The Selectmen and the Budget Committee recommend this appropriation)

ARTICLE 12: To see if the Town will vote to raise and appropriate the sum of **fifteen thousand dollars (\$15,000)** for the purchase of an Extricator ("Jaws of Life"). (The Selectmen and the Budget Committee recommend this appropriation)



ARTICLE 13: To see if the Town will vote to raise and appropriate the sum of **two hundred dollars (\$200)** for the support of the Big Brothers/Big Sisters of Northern New Hampshire, said program administered by the Tri-County Community Action Program. (By petition) (Not recommended by the Selectmen or the Budget Committee)

ARTICLE 14: To see if the Town will vote to raise and appropriate the sum of **two million one hundred thirty one thousand eight hundred twenty seven dollars (\$2,106,827.00)** which represents the operating budget. Said sum is exclusive of all special articles addressed. (The Selectmen and Budget Committee recommend this appropriation)

ARTICLE 15: To see if the Town will vote to accept the provisions of RSA 31:95-b providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Board of Selectmen to apply for, accept and expend, without further action by town meeting, unanticipated money from a state, federal or other governmental unit or a private source which becomes available during the year? This authorization will remain in effect until rescinded by a vote of the town meeting.

ARTICLE 16: To see if the Town will vote to authorize the Board of Selectmen to administer and dispose of any real estate acquired by Tax Collector's Deed at public or private sale, as the Selectmen, in their sole discretion, deem equitable and just. (RSA 80:80) This authorization shall remain in effect until rescinded by a vote of the town meeting.

ARTICLE 17: Shall the town accept the provision of RSA 33:7 providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Board of Selectmen to issue tax anticipation notes?

ARTICLE 18: To see if the town will vote to authorize the board of selectmen to accept on behalf of the town, gifts, legacies and devises made to the town in trust for any public purpose, as permitted by RSA 31:19. This authorization shall remain in effect until rescinded by a vote of the town meeting.

ARTICLE 19: Shall the Town accept the provisions of RSA 202-A:4-c providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the public library trustees to apply for, accept and expend, without further action by the town meeting, unanticipated money from a state, federal or other governmental unit or private source which becomes available during the fiscal year?

ARTICLE 20: To transact any other business that may legally come before this meeting.

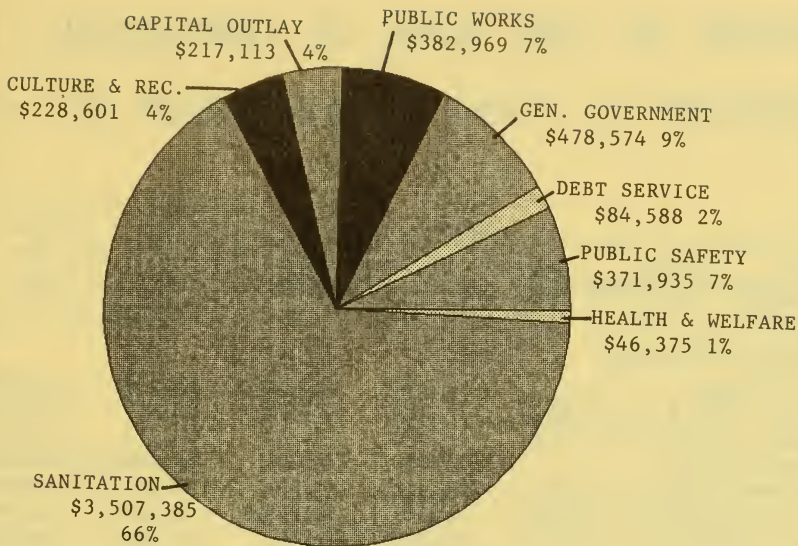
Given under our hands and seal this 14th day of February, in the year of our Lord, Nineteen hundred and ninety-three.

Michael W. Beattie  
Leon H. Rideout  
John P. Martin

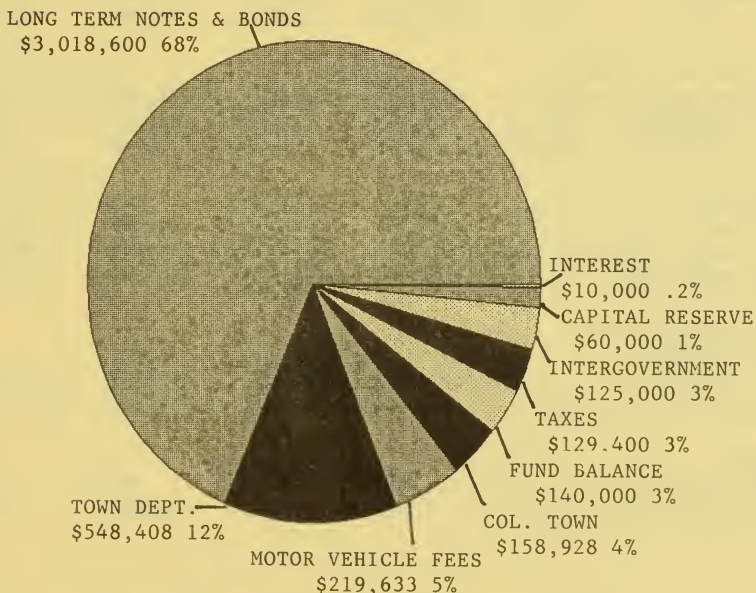
Board of Selectmen  
Town of Lancaster, N.H.

A TRUE COPY OF WARRANT ATTEST:

Michael W. Beattie  
Leon H. Rideout  
John P. Martin



1994 TOTAL BUDGET \$5,317,540



1994 TOTAL ESTIMATED REVENUES \$4,409,966

# BUDGET OF THE TOWN OF LANCASTER, N.H.

JANUARY 1, 1994 TO DECEMBER 31, 1994

Purposes of Appropriation	Actual Approp. Current Year	Actual Expend. Current Year	Selectmen's Budget Ens.Fisc. Year	Bud.Com. Recom. Ens.Fisc Year	Bud.Com. NOT Recom. Year
<b>GENERAL GOVERNMENT</b>					
Executive.....	39,392	39,352	40,278	40,278	
Elec., Reg. & Vital Stat...	21,432	21,428	23,373	23,373	
Financial Administration...	96,990	90,790	102,317	102,317	
Legal Expense.....	11,000	9,870	10,000	10,000	
Personnel Administration...	109,716	110,750	110,996	110,996	
Planning and Zoning.....	31,651	30,825	14,585	14,585	
General Government Bldg....	31,200	32,332	34,600	34,600	
Cemeteries.....	30,100	27,003	28,750	28,750	
Insurance.....	96,300	88,099	93,300	93,300	
Advertising & Reg. Assoc...	10,535	10,175	20,375	20,375	
<b>PUBLIC SAFETY</b>					
Police.....	237,890	253,259	243,571	243,571	
Ambulance.....	50,898	49,166	73,432	73,432	
Fire.....	55,150	45,305	54,932	54,932	
<b>HIGHWAYS AND STREETS</b>					
Highways and Streets.....	345,295	306,520	349,969	349,969	
Street Lighting.....	72,735	73,137	30,000	30,000	
Parking Meters & Lots.....	3,000	2,986	3,000	3,000	
<b>SANITATION</b>					
Solid Waste Collection.....	30,000	21,710	26,000	26,000	
Solid Waste Disposal.....	158,740	134,975	119,090	119,090	
Sewer Department.....	160,471	158,132	190,323	190,323	
<b>WATER DISTRIBUTION &amp; TREATMENT</b>					
Water Services.....	136,459	130,161	153,372	153,372	
Filtration Improvement.....	-0-	-0-	3,018,600	3,018,600	
<b>HEALTH</b>					
Animal Control.....	950	720	950	950	
Health Agencies & Hosp....	15,800	17,775	15,800	15,800	

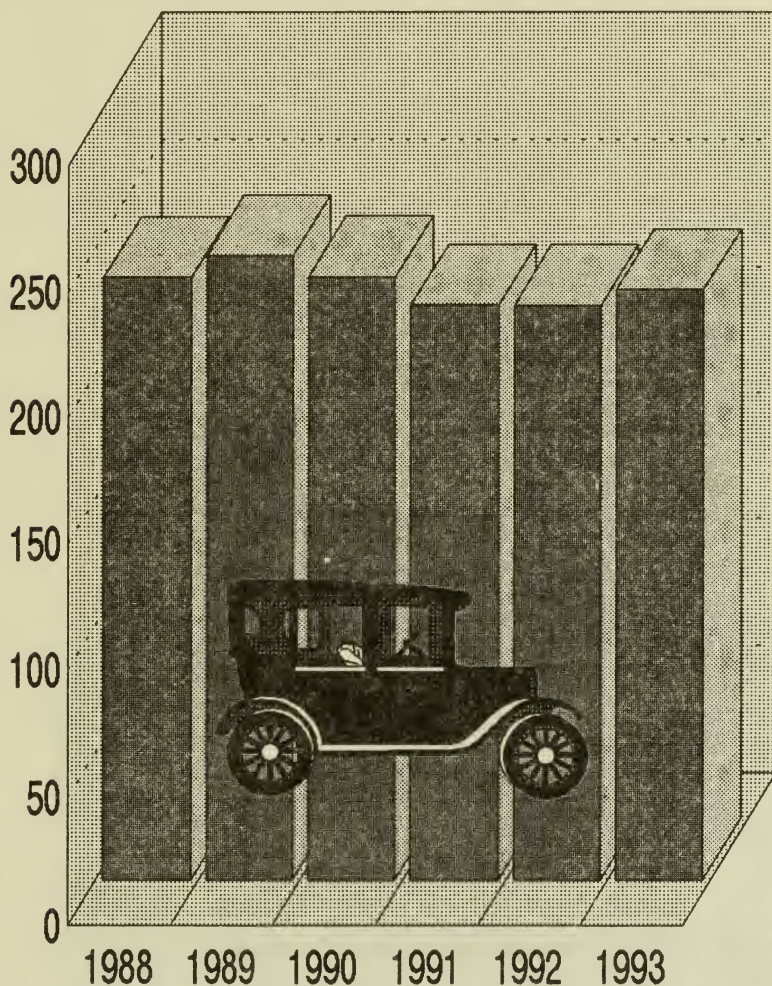


Purposes of Appropriation	Actual Approp. Current Year	Actual Expend. Current Year	Selectmen's Budget Ens.Fisc. Year	Bud.Com. Recom. Ens.Fisc Year	Bud.Com. NOT Recom. Year
<b>WELFARE</b>					
Direct Assistance.....	27,000	24,884	25,000	25,000	
Other Programs.....	4,700	4,700	4,625	4,625	200
<b>CULTURE &amp; RECREATION</b>					
Parks & Recreation.....	179,332	180,636	162,928	162,928	
Library.....	61,331	61,322	64,173	64,173	
Patriotic Purposes.....	500	500	1,500	1,500	
ECONOMIC DEVELOPMENT.....	60,000	-0-	-0-		
<b>DEBT SERVICE</b>					
Prin-Long Term Bonds/Notes.	41,500	41,500	68,200	68,200	
Int.Long Term Bonds/Notes..	10,342	10,046	8,888	8,888	
Interest on TAN.....	15,500	-0-	7,500	7,500	
<b>CAPITAL OUTLAY</b>					
Land & Improvements.....	-0-	-0-	-0-		
Mach., Veh., & Equip.....	47,000	35,000	75,000	75,000	
Imprvts other than Bldgs...	55,000	52,701	80,000	80,000	
<b>OPERATING TRANSFERS</b>					
Capital Reserve Funds.....	62,008	62,008	62,113	62,113	
TOTAL APPROPRIATIONS...	2,309,917	2,127,767	5,317,540	5,317,540	200

Sources of Revenues	Estimated Revenue Current Year	Actual Revenue Current Year	Selectmen's Budget Ens.Fisc. Year	Estimated Revenues Ens.Fisc. Year
<b>TAXES</b>				
Land Use Change Taxes.....	2,700	2,100	2,000	2,000
Resident Taxes.....	2,251	2,371	-0-	-0-
Yield Taxes.....	20,340	21,891	15,000	15,000
Payment in Lieu of Taxes.....	4,500	2,060	2,060	2,060
Other Taxes (Boat).....	3,316	3,336	3,000	3,000
Int & Pen -Delinquent Taxes..	100,000	108,897	107,340	107,340
<b>LICENSES, PERMITS &amp; FEES</b>				
Business Licenses & Permits..	516	988	600	600
Motor Veh Permit Fees.....	230,909	233,080	219,630	219,630
Building Permits.....	640	-0-	-0-	-0-
Other Lic.,Permits & Fees....	18,781	17,341	15,370	15,370
<b>FROM STATE</b>				
Shared Revenue.....	61,904	61,904	53,061	53,061
Highway Block Grant.....	67,439	67,439	67,439	67,439
State & Federal Forest Land..	2,879	3,036	3,000	3,000
Other (Snow).....	2,117	8,978	1,500	1,500
<b>FROM OTHER GOVERNMENT</b>				
Intergovernmental Revenues...	25,000	-0-	-0-	
<b>CHARGES FOR SERVICES</b>				
Income from Departments.....	79,251	107,960	89,750	89,750
Other Charges (Ambulance)....	65,000	74,353	70,000	70,000
<b>MISCELLANEOUS REVENUES</b>				
Sale of Municipal Property...	3,842	2,352	-0-	
Interest on Investments.....	20,000	12,230	10,000	10,000
Col Town-Cemeteries-Library..	204,782	199,011	186,728	186,728
<b>INTERFUND OPERATING TRANSFERS IN</b>				
Sewer.....	160,471	160,471	190,323	190,323
Water.....	136,456	136,456	153,372	153,372
Capital Reserve Funds.....	100,000	28,500	60,000	60,000
Trust & Agency Funds.....	1,193	-0-	1,193	1,193
<b>OTHER FINANCING SOURCES</b>				
Proc-Long Term Notes & Bonds	-0-	-0-	3,018,600	3,018,600
Fund Balance.....	140,000	140,000	140,000	140,000
<b>TOTAL REVENUES AND CREDITS..</b>	<b>1,454,287</b>	<b>1,394,754</b>	<b>4,409,966</b>	<b>4,409,966</b>
<b>Total Appropriations.....</b>				
				<b>5,317,540</b>
<b>Less: Amt. of Est. Revs., Exl of Taxes.....</b>				<b>4,409,966</b>
<b>Amt. of Taxes Raised (Excl. of School &amp; County Taxes).....</b>				<b>907,574</b>

# MOTOR VEHICLE PERMIT FEES

Numbers in Thousands





# COLONEL TOWN RECREATION DEPARTMENT

## 1993 Annual Report by Superintendent of Recreation

I was hoping that this year's Annual Report would tell a different financial story than the previous two I've done. The first year I met the challenge head on and with the help of my staff and many volunteers, I pulled through. Last year our finances were a little worse but I felt confident that, again, we would make it. This year I think I'm tired and discouraged. The money from the Investment Committee has dropped increasingly to an all-time low. We went from receiving \$140,462.92 in 1991 to \$97,637.65 in 1994. Our estimated bare bones budget for 1994 is \$155,579.58 which means that I must raise \$57,941.93 just to slide by in 1994. Sliding by means we only do routine maintenance, pay our help the lowest wage we can get away with and do nothing to improve or repair our property.

I wouldn't mind the long hours and the constant struggle if I could see at least a dim light ahead. I feel like I'm driving on empty and don't know if I'm going to make it to the next gas station.

We all know what happens when buildings and grounds are not cared for. What worries me the most is that our facilities will deteriorate to the point where they have to be rebuilt rather than repaired. The dilemma is what to do. Do we struggle on hoping nothing major breaks down completely or do we humbly admit defeat and go to the Town for help? I need your input if we face this same situation next year.

The Lou Leaver Memorial Fund, Inc. has been set up to insure that this very thing does not happen in the future. The reason I requested that the funds be allocated for capital improvements is because down through the years this was the area that was the toughest to find funds for. So you see, Lou is still working for Col. Town. It's up to us to see that he does a good job.

We have many capital improvement needs at Col. Town. Some you may not notice because we keep our facilities very neat. The trim on the house needs to be painted badly. Our tennis courts and basketball court need to be resurfaced. They're all worn to the second layer. The pool needs to be resurfaced. Kids are hurting their feet on the bottom and their hands on the sides. The pool needs new hot water tanks. The old ones died last year.





We need to finish repairing the roof. We had only a small portion left in 1992 when we found out we wouldn't be receiving our usual funds. Most of the inside of the building hasn't been painted for twenty-two years. Everything at the skating rink needs to be repaired or rebuilt. The furnace is so old and gobbles up oil faster than we can feed it in. The support beams at the Big Grill at the Community Camp need to be replaced. There are two grills that we are not going to be able to use this coming summer without major repairs and rebuilding. We use a very old tractor at the camp which has character but is dangerous. Our truck is a 1982 and on it's very last breath. And, I could go on and on.

As I sit here in my office writing this report, it's almost 10:00 pm and I'm sort of watching the last game in the Over "35" League and thinking what a great program it is. Already I'm storing up ideas for when the school has their own gym and our gym will be freed up and I can schedule more activities for all ages. I'm trying very hard not to lose my enthusiasm, energy or heart for the Col. Town Program.

The good news is that I have the best office door. Someone is always leaning over it with a smile and conversation. Sadie, my dog, watches everything that goes on from that door and gets lots of pats and hugs. I can sit here in my wicker rocker, do my work, or rock someone's baby (which I do every chance I get). Despite it's peeling paint, the Col. Town Community House is still the best place to be.

Andrea Leaver  
Superintendent of Recreation



FRANCIS J. DINEEN & CO.  
CERTIFIED PUBLIC ACCOUNTANTS

FRANCIS J. DINEEN, C.P.A.  
KYEONG WHAN KIM, C.P.A.

5 MIDDLE STREET - LANCASTER, N.H. 03584  
603 786-4928  
603 786-4636  
FAX 603 786-3830

INDEPENDENT AUDITORS' REPORT ON FINANCIAL PRESENTATION

To the Members of  
the Board of Selectmen  
Town of Lancaster  
Lancaster, New Hampshire 03584

We have audited the accompanying general purpose financial statements and the combining individual fund financial statements of the Town of Lancaster, New Hampshire as of, and for the year ended December 31, 1992, as listed in the table of contents. These financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As is the practice with many New Hampshire municipalities, the Town of Lancaster, New Hampshire has not maintained a record of its general fixed assets and, accordingly, a statement of general fixed assets, required by generally accepted accounting principles, is not included in the financial report.

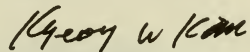
As explained in Note 2, the Water and Sewer Funds are reported as Special Revenue Funds, whereas generally accepted accounting principles require that they be reported as Enterprise Funds.

Board of Selectmen  
Town of Lancaster

In our opinion, except for the effect on the financial statements of the omission described in the third paragraph and except as noted in the fourth paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Lancaster, New Hampshire as of December 31, 1992, and the results of its operations and cash flows of its similar trust fund types for the year then ended in conformity with generally accepted accounting principles. Also, in our opinion, the combining and individual fund financial statements referred to above present fairly, in all material respects, the financial position of each of the individual funds of the Town of Lancaster, New Hampshire as of December 31, 1992, and the results of operations of such funds and the cash flows of nonexpendable trust funds for the year then ended in conformity with generally accepted accounting principles.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole and on the combining and individual fund financial statements. The accompanying financial information listed as the supplemental schedule in the table of contents is presented for purposes of additional analysis and is not a required part of the financial statements of the Town of Lancaster, New Hampshire. Such information has been subjected to the auditing procedures applied in the audit of the general purpose, combining, and individual fund financial statements and, in our opinion, is fairly presented in all material respects in relation to the financial statements of each of the respective individual funds taken as a whole.

Very truly yours,



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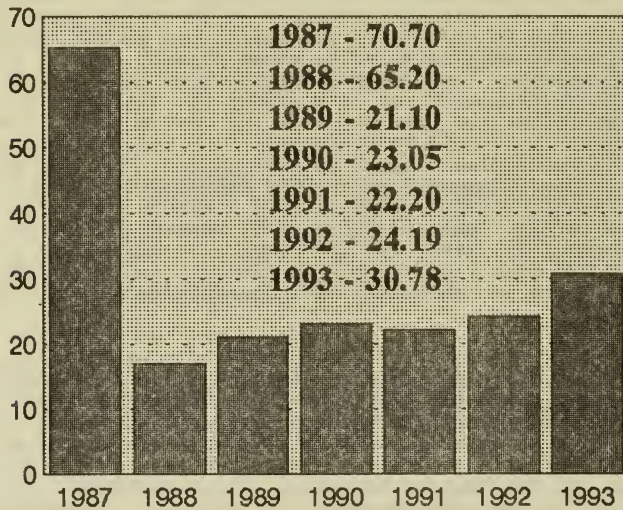
Kyeong Whan Kim, C.P.A.

May 28, 1993



# TAX RATE COMPARISON

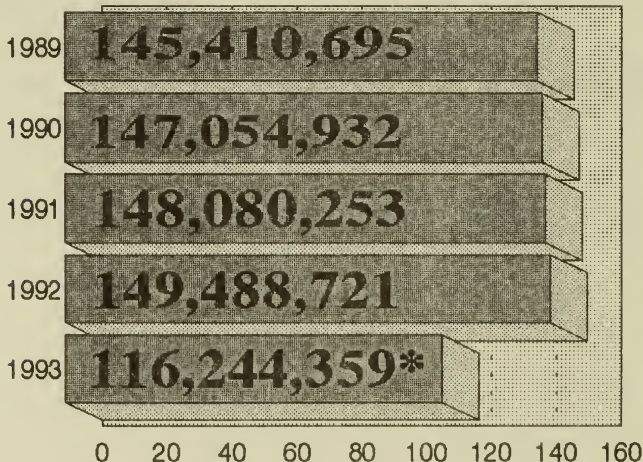
For Years 1987 - 1993



1988 - YEAR OF REAPPRAISAL

## NET ASSESSED VALUATION

FOR YEARS 1989 - 1993



Numbers In Millions

\* Decrease Due to Trend Factoring



FRANCIS J. DINEEN & CO.  
CERTIFIED PUBLIC ACCOUNTANTS

FRANCIS J. DINEEN, C.P.A.  
KYEONG WHAN KIM, C.P.A.

5 MIDDLE STREET - LANCASTER, N.H. 03584

603 788-4928

603 788-4836

FAX 603 788-3830

MANAGEMENT LETTER

Board of Selectmen  
Town of Lancaster  
Lancaster, New Hampshire 03584

In planning and performing our audit of the financial statements of the Town of Lancaster, New Hampshire for the year ended December 31, 1992 we considered the Town's internal control structure to determine our auditing procedures for the purpose of expressing an opinion on the financial statements and not to provide assurance of the internal control structure.

However, during our audit we became aware of the following conditions that should be corrected in order to strengthen internal controls and operating efficiency. This letter does not affect our report dated May 28, 1993 on the financial statements of the Town of Lancaster, New Hampshire.

Our following remarks are being made in the hope that they will improve existing procedures and are in no way a criticism of Town personnel.

1. Treasurer's Function

Currently the bank reconciliation is being prepared by the Bookkeeper who is responsible for preparing the checks. Also, we noted that the Bookkeeper was signing the checks in the absence of the Treasurer.

Recommendation

These conditions substantially reduce the intended segregation of duties provided by the Treasurer's position. The Treasurer should receive the bank statements directly and prepare the bank reconciliation on a timely basis.

In the absence of the Treasurer, a Town Officer or Selectman may sign the checks after reviewing invoices or back up documents.

2. Colonel Town Spending Committee - Bank Reconciliation

The Colonel Town Spending Committee did not formally prepare the year end bank reconciliation. We as Auditors had to prepare the bank reconciliation in order to verify the cash balance on the financial statement.

Recommendation

Timely bank reconciliations should be properly prepared in order to have adequate control over funds.

3. Fees and Costs for Tax Lien Procedure

Currently the Town charges the costs and fees for notice and execution of real estate tax liens according to RSA 80:81. In addition, the Town also is entitled to charging the cost for identifying and notifying the Mortgagee according to RSA 80:67.

Recommendation

The process of identifying and notifying the Mortgagee is a time consuming job performed at Town expense. The Town may want to consider charging the costs associated with identifying and notifying the Mortgagee on the tax lien property.

4. Tax Deeded Property

During the course of our audit we noted that the warrant for 1992 property taxes included the tax deeded property under the name of Lancaster Town.

Recommendation

Once the Tax Collector issues the tax deed to the Town, the Town cannot levy property taxes on the tax deeded property. If the Town elects to charge fees comparable to property taxes, they may charge a rent fee.

We extend our thanks to the officials and employees of the Town of Lancaster for their assistance during the course of our audit.

It is our opinion that the Selectmen, Town Manager and staff are doing an excellent job administering the Town of Lancaster.

Very truly yours,



Kyeong W. Kim, C.P.A.

May 28, 1993

# ANNUAL TOWN MEETING

March 10, 1993

The 1993 Town Meeting was opened at 10:00 AM by Moderator Paul D. Desjardins and a 20 article warrant was presented to act upon. Voting for municipal officers, two zoning amendments and a building code ordinance amendment began and continued until 7:00 PM.

At 7:30 PM the Moderator opened the business session of the Meeting and acknowledged the dedication of the Annual Report to Donald E. Crane, former Town Manager.

This year voting during the business meeting was done with colored voter cards. Each voter was checked through the checklist and given a voter card.

Frank Hoganson, Recycling Coordinator, presented the Recycler of the Year award to Amy Lehman, Town Planner.

## Article 1: Election of municipal officers:

Selectman, John P. Martin	3 year term
Town Clerk, Jean E. Oleson	3 year term
Treasurer, Ann M. Huddleston	3 year term
Trustee of the Trust Fund, Joseph Lanterman	3 year term
Cemetery Trustee, Joyce White	2 year term
Cemetery Trustee, Sandra E. Doolan	3 year term
Library Trustee, Roze Rich	3 year term
Emmons Smith Fund, Irene Schmidt	3 year term
Col. Town Spending Committee (3)	
Joanne Emerson	3 year term
Jeffrey A. Gilman	3 year term
Robert Snowman	3 year term
Budget Committee (3)	
Sandra E. Doolan	3 year term
Lee Eastman	3 year term
Philip G. Page	3 year term

Article 2: Zoning amendment to rezone Causeway Street east of the railway from agricultural to commercial/industrial. Ballot results - Yes 490, No 188. The article carried.

Article 3: Zoning amendment to rezone the westerly side of Route 3 from agricultural to commercial/industrial. Ballot results - Yes 268, No 412. The article was defeated.

Article 4: An amendment proposed by Planning Board to amend the Lancaster Building Code Ordinance. Ballot results - Yes 440, No 170. The article carried.

- Article 5: To adopt provisions of RSA 72:1-C which authorizes any town or city to elect not to assess, levy and collect a resident tax. The article passed.
- Article 6: To establish a Capital Reserve Fund under RSA 35:1 to fund the removal of underground oil tanks, to appoint the Selectmen as agents to expend said sums and to raise and appropriate \$2000 to be placed in this fund. Article was amended to raise and appropriate \$4,000. The article passed.
- Article 7: To establish a Capital Reserve Fund under RSA 35:1 to close the Mt. Carberry Landfill Fund and raise and appropriate \$1,008 for this fund and appoint the Selectmen as agents to expend. The article passed.
- Article 8: To raise and appropriate \$40,000 to purchase a Fire Ladder Truck and authorize withdrawal of that amount from the Capital Reserve Fund created for that purpose. The article passed.
- Article 9: To raise and appropriate \$57,000 to add to the following Capital Reserve Funds:
- |                        |              |
|------------------------|--------------|
| Highway Dept.          |              |
| Heavy Equipment Fund   | \$25,000     |
| Fire Truck Fund        | 15,000       |
| Ambulance Fund         | 10,000       |
| Landfill Close-Out     | 5,000        |
| Town Hall Improvements | <u>2,000</u> |
| Total                  | \$57,000     |
- The article passed.
- Article 10: To raise and appropriate \$60,000 to support business and industrial development within Lancaster and to authorize withdrawal of that amount from the Capital Reserve Fund. The article passed.
- Article 11: To raise and appropriate \$2,500 for support of the Community Action Program. The article passed.
- Article 12: To raise and appropriate \$2,000 for support of the North Country Senior Meals Program. The article passed.
- Article 13: To raise and appropriate \$200 for support of Big Brothers/Big Sisters of Northern New Hampshire. The article passed.



- Article 14: To raise and appropriate \$2,143,209 which represents bottom line of the posted budget. Said amount is exclusive of all special articles addressed. Motion was made and seconded to amend the article by increasing it by \$10,000. Motion to amend failed. Article in original form passed.
- Article 15: To vote to transfer the sum of money in the Sewage Treatment Facility capital project fund (principal and interest) to the existing Capital Reserve Fund. Article passed by the required two thirds vote.
- Article 16: To vote to authorize the Selectmen to apply for, accept and expend money from the State, Federal or other governmental unit or a private source which becomes available. The article passed.
- Article 17: To vote to authorize the Selectmen to accept gifts of personal property which may be offered to the Town for any public purpose. This authorization stays in effect until rescinded by vote of Town Meeting. The article passed.
- Article 18: To vote to authorize the Selectmen to administer and dispose of any real estate acquired by tax collector's deed. The article passed.
- Article 19: To vote to authorize the Selectmen to borrow monies in anticipation of the collection of taxes. The article passed.
- Article 20: To vote to authorize the Selectmen to accept on behalf of the Town gifts, legacies and devises as permitted by RSA 31:19. The article passed.
- Article 21: Other discussion.

A straw poll on the school site was conducted. The results were School Street, 408; Roberts site, 205.

Moderator Desjardins declared the business meeting concluded at 9:20 PM.

# TAX YEAR 1993

## SUMMARY INVENTORY OF VALUATION

### VALUE OF LAND ONLY

Current Use.....	\$ 3,253,898.00	
Residential.....	\$ 26,867,260.00	
Commercial/Industrial....	\$ 10,565,333.00	
<b>TOTAL OF TAXABLE LAND</b>		<b>\$ 40,686,491.00</b>
Tax Exempt & Non-Taxable	\$ 4,583,550.00	

### VALUE OF BUILDINGS ONLY

Residential.....	\$ 54,369,850.00	
Manufactured Housing.....	\$ 1,487,650.00	
Commercial/Industrial....	\$ 20,432,768.00	
<b>TOTAL OF TAXABLE BUILDINGS</b>		<b>\$ 76,290,268.00</b>
Tax Exempt & Non-Taxable	\$ 14,201,800.00	

<b>VALUATION BEFORE EXEMPTIONS</b>	<b>\$116,976,759.00</b>
Blind Exemption (4).....	\$ 60,000.00
Elderly Exemption (72)...	\$ 670,050.00
Solar/Windpower (4).....	\$ 22,350.00

<b>TOTAL DOLLAR AMOUNT OF EXEMPTIONS ALLOWED</b>	<b>\$ 752,400.00</b>
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<b>NET VALUATION ON WHICH THE TAX RATE IS COMPUTED</b>	<b>\$116,224,359.00</b>
--	-------------------------

## UTILITY SUMMARY

Public Service of N.H.	\$1,733,833.00
Portland Pipeline Corp.	<u>2,246,853.00</u>
	<b>\$3,980,686.00</b>

Number of Individuals Granted an Elderly Exemption 1993(52)

25 at \$10,000.00
12 at \$15,000.00
15 at \$20,000.00

# CURRENT USE REPORT

	Section A Applicants Granted In Prior Years	Section B New Applicants Granted For 1993	Totals of Sections A & B
	<u>No. of Acres</u>	<u>No. of Acres</u>	<u>No. of Acres</u>
Farm Land	4,292.99	0.00	4,292.99
Forest Land	17,465.43	147.60	17,613.03
Unproductive Land	392.81	36.50	429.31
Wet Land	589.87	23.00	612.87
Total # of acres Exempted Under Current Use			23,434.22
Total # of acres Taken Out of Current Use During Year			6.17

This is to certify that the information contained in this report was taken from official records and is correct to the best of our knowledge and belief.

MICHAEL W. BEATTIE  
LEON H. RIDEOUT  
JOHN P. MARTIN

# STATEMENT OF APPROPRIATIONS TAXES ASSESSED AND TAX RATE

FOR THE YEAR 1993

## GENERAL GOVERNMENT

Executive.....	\$39,392
Elections & Registrations.....	21,432
Financial Admin.....	96,990
Legal Expenses.....	11,000
Personnel Admin.....	109,716
Planning & Zoning.....	31,651
Government Bldg.....	31,200
Cemeteries.....	30,100
Insurance.....	96,300
Advertising.....	10,535

## PUBLIC SAFETY:

Police.....	237,890
Ambulance.....	60,898
Fire.....	55,150

## HIGHWAYS, STREETS, BRIDGES:

Highways & Streets.....	345,295
Street Lighting.....	72,735
Parking Meters.....	3,000

## SANITATION:

Sewage Collection & Disposal.....	160,471
Solid Waste Collection.....	30,000
Solid Waste.....	158,740
Water Services.....	136,459

## HEALTH:

Animal Control.....	950
Health Officer/Agencies.....	15,800

## WELFARE:

Welfare.....	27,000
Welfare Agencies.....	4,700

## CULTURE AND RECREATION:

Parks & Recreation.....	179,332
Library.....	61,331
Patriotic Purposes.....	500

## ECONOMIC DEVELOPMENT:

Economic Development.....	60,000
---------------------------	--------

## DEBT SERVICE:

Debt. Service.....	67,342
--------------------	--------



<b>CAPITAL OUTLAY:</b>	
Capital Outlay.....	102,000
Capital Reserve Payments.....	52,008
<b>TOTAL APPROPRIATIONS.....</b>	<b>2,309,917</b>

### REVENUES

Taxes.....	133,107
Town Clerk's Fees.....	231,425
Inter. Government.....	159,339
Town Office.....	18,000
Planning & Zoning.....	1,500
Police.....	25,000
Ambulance.....	65,000
Fire .....	1,050
Highway.....	4,000
Solid Waste.....	21,073
Building Permits.....	640
Insurance.....	31,251
Sale of Town Property.....	2,000
Interest.....	20,000
Capital Reserve Fund.....	40,000
Trust Fund.....	1,193
Economic Development.....	60,000
Col Town Spending Committee.....	175,232
Fund Balance.....	140,000
Water.....	136,459
Sanitation.....	160,471
Cemeteries.....	26,100
Library.....	3,450
<b>Total Revenues.....</b>	<b>1,454,287</b>

### TAX-RATE COMPUTATION

Total Town Appropriations.....	\$2,309,917
Total Revenues & Credits.....	<u>-1,454,287</u>
NET TOWN APPROPRIATIONS.....	855,630
Net School Tax Assessment(s).....	+2,364,901
County Tax Assessment.....	<u>+ 410,065</u>
TOTAL OF TOWN, SCHOOL & COUNTY.....	\$3,630,596
DEDUCT Total Business Profits Tax Reimbursement -	31,235
ADD War Service Credits.....	+ 16,050
ADD Overlay.....	<u>+ 49,599</u>
PROPERTY TAX TO BE RAISED.....	\$3,665,010

# STATEMENT OF BOND DEBT

## POLICE STATION NOTE

6.0 percent  
 Amount of Original Note \$ 90,000.00  
 Payable to: Siwooganock Guaranty Savings Bank

<u>Maturities</u>	<u>Principal</u>	<u>Interest</u>
December 1994	9,000.00	1,620.00
December 1995	9,000.00	1,080.00
December 1996	<u>9,000.00</u>	<u>540.00</u>
	\$36,000.00	\$ 5,400.00

## GARLAND ROAD BRIDGE NOTE

6.75 percent  
 Amount of Original Note \$153,400.00  
 Payable to: Connecticut National Bank

<u>Maturities</u>	<u>Principal</u>	<u>Interest</u>
July 1994	25,000.00	3,375.00
July 1995	<u>25,000.00</u>	<u>1,687.50</u>
	\$ 75,000.00	\$10,125.00

## WATER STORAGE RESERVOIR NOTE

5.4 to 7.25 percent  
 Amount of Original Note \$250,000.00  
 Payable to: Municipal Bond Bank

<u>Maturities</u>	<u>Principal</u>	<u>Interest</u>
July 1994	25,000.00	7,012.50
July 1995	25,000.00	5,312.50
July 1996	25,000.00	3,575.00
July 1997	<u>25,000.00</u>	<u>1,812.50</u>
	\$ 125,000.00	\$ 26,375.00

# FIRE STATION PUMP TRUCK

Amount of Original Note 6.5 percent  
 Payable to: \$22,500.00  
 Siwooganock Guaranty Savings Bank

<u>Maturities</u>	<u>Principal</u>	<u>Interest</u>
February 1994	7,500.00	731.28
February 1995	<u>7,500.00</u>	<u>243.78</u>
	\$ 22,500.00	\$ 2,071.96

# SLUDGE REMOVAL

Amount of Original Note 6.5 percent  
 Payable to: \$60,000.00  
 Siwooganock Guaranty Savings Bank

<u>Maturities</u>	<u>Principal</u>	<u>Interest</u>
February 1994	12,000.00	2,730.00
February 1995	12,000.00	1,950.00
February 1996	12,000.00	1,170.00
February 1997	<u>12,000.00</u>	<u>390.00</u>
	\$ 60,000.00	\$ 9,425.00

# TRANSFER STATION

Amount of Original Note 5.0 percent  
 Payable to: \$71,700.00  
 Municipal Bond Bank

<u>Maturities</u>	<u>Principal</u>	<u>Interest</u>
January 1994	26,700.00	2,917.50
January 1995	25,000.00	1,625.00
January 1996	<u>20,000.00</u>	<u>500.00</u>
	\$ 71,700.00	\$ 7,064.04

COMPARATIVE STATEMENT OF APPROPRIATIONS & EXPENDITURES  
FISCAL YEAR ENDING DECEMBER 31, 1993

Title of Appropriation	Amount Appropriated	Encumbered From 1992	Amount Available
Executive	\$39,392.00	\$ -	\$39,392.00
Election, Registration & Vital	21,432.00	-	21,432.00
Financial Administration	96,990.00	-	96,990.00
Legal Expenses	11,000.00	-	11,000.00
Personnel Administration	109,716.00	-	109,716.00
Planning & Zoning	31,651.00	-	31,651.00
General Government Buildings	31,200.00	-	31,200.00
Cemeteries	30,100.00	-	30,100.00
Insurance & Bonds	96,300.00	-	96,300.00
Advertising & Regional Assoc.	10,535.00	-	10,535.00
Police Department	237,890.00	-	237,890.00
Ambulance	60,898.00	\$12,401.90	73,299.90
Fire Department	55,150.00	\$4,479.97	59,629.97
Highways & Streets	345,295.00	\$21,259.23	366,554.23
Street Lighting	72,735.00	-	72,735.00
Parking Meters	3,000.00	-	3,000.00
Solid Waste Collection	30,000.00	-	30,000.00
Solid Waste Disposal/Transfers	158,740.00	-	158,740.00
Sanitation Department	160,471.00	-	160,471.00
Water Department	136,459.00	-	136,459.00
Health Administration	600.00	-	600.00
Animal Control	950.00	-	950.00
Health Agencies	15,200.00	-	15,200.00
Town Welfare	27,000.00	-	27,000.00
Other Welfare Assistance	4,700.00	-	4,700.00
Parks & Recreation	179,332.00	-	179,332.00
Patriotic Purposes	500.00	-	500.00
Economic Development	60,000.00	-	60,000.00
Wm D. Weeks Memorial Library	61,331.00	-	61,331.00
Principal--Long Term Bonds & Notes	41,500.00	-	41,500.00
Interest--Long Term Bonds & Notes	10,342.00	-	10,342.00
Interest--Tax Anticipation Note	15,500.00	-	15,500.00
Capital Outlay	102,000.00	-	102,000.00
Transfers--Capital Reserve Funds	52,008.00	-	52,008.00
	\$2,309,917.00	\$38,141.10	\$2,348,058.10
			(2,160,272.10)
			\$187,786.00
			(48,116.58)
			\$139,669.42



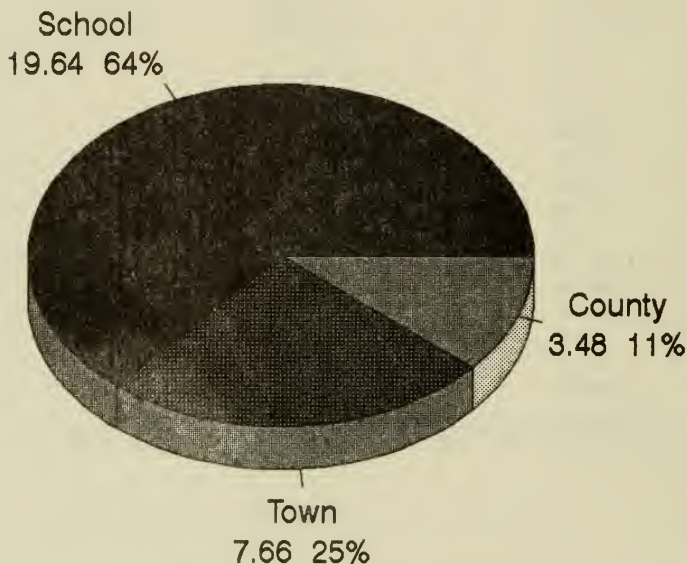
Expenditures	Overdrafts	Unexpended Balances	Encumbrances Forwarded to 1994
\$39,352.00	\$ -	\$40.00	\$ -
21,428.00	-	4.00	-
90,790.00	-	6,200.00	\$895.00
9,870.00	-	1,130.00	-
110,750.00	1,034.00	-	-
30,825.00	-	826.00	\$2,312.00
32,332.00	1,132.00	-	-
27,003.00	-	3,097.00	-
88,099.00	-	8,201.00	-
10,175.00	-	360.00	-
253,259.00	15,369.00	-	\$760.00
71,331.90	-	1,968.00	\$1,000.00
49,784.97	-	9,845.00	6,427.58
327,779.23	-	38,775.00	\$26,396.00
73,137.00	402.00	-	-
2,986.00	-	14.00	-
21,710.00	-	8,290.00	-
134,975.00	-	23,765.00	\$2,474.00
158,132.00	-	2,339.00	\$2,000.00
130,161.00	-	6,298.00	\$5,852.00
600.00	-	-	-
720.00	-	230.00	-
11,775.00	-	3,425.00	-
24,884.00	-	2,116.00	-
4,700.00	-	-	-
180,636.00	1,304.00	-	-
500.00	-	-	-
0.00	-	60,000.00	-
61,322.00	-	9.00	-
41,500.00	-	-	-
10,046.00	-	296.00	-
0.00	-	-	-
87,701.00	-	14,299.00	-
52,008.00	-	-	-
\$2,160,272.10	\$19,241.00	\$191,527.00 (19,241.00)	\$48,116.58
		\$172,286.00	

## MUNICIPAL TAX RATE BREAKDOWN

<u>TAX RATES</u>	<u>1992</u>	<u>1993</u>
Town	6.24	7.66
School District	15.20	19.64
County	<u>2.74</u>	<u>3.48</u>
Municipal Tax Rate	24.18	30.78

## Your 1993 Tax Dollar

---



Total Tax Rate \$30.78 Per \$1000

# TAX COLLECTOR'S REPORT

Summary of Tax Accounts  
Fiscal Year Ended December 31, 1993

Town of : Lancaster

DR.

.....Levies of.....  
1993 1992 Prior

## Uncollected Taxes-Beginning of Fiscal Year: (1)

Property Taxes:	\$546,305.33	518.18
Resident Taxes:	5,100.00	1,990.00
Yield Taxes:	773.13	
Land Use Change Tax	600.00	2,779.64

## Taxes Committed to Collector:

Property Taxes:	\$3,566,485.97
National Bank Stock:	1,980.10
Land Use Change Tax:	2,700.00
Yield Taxes:	20,825.36

## Added Taxes:

Property Taxes	17.79	
Resident Taxes		40.00
Yield Taxes		1,343.76

## Overpayments: (2)

Property Taxes	154.56	
Resident Taxes	30.00	11.00
Interest		3.49

## Interest Collected on

Delinquent Taxes	5,448.72	39,466.59	46.46
Yield Taxes		65.50	
Land Use Change Tax	2.34		36.35

## Penalties Collected on

Resident Taxes		205.00	26.00
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Total Debits	\$3,597,644.84	\$593,913.80	\$ 5,396.63
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# TAX COLLECTOR'S REPORT

Summary of Tax Accounts  
Fiscal Year Ended December 31, 1993

Town of: Lancaster

CR.

.....Levies of.....  
1993                      1992                      Prior

Remitted to Treasurer During  
of Fiscal Year:

Property Taxes	\$3,067,073.76	\$543,471.93	\$
Resident Taxes	30.00	2,081.00	260.00
Land Use Change Tax	1,500.00	600.00	
Yield Taxes	19,773.85	2,116.89	
National Bank Stock	1,980.10		
Interest on Taxes	5,448.72	39,466.59	42.26
Penalties on Resident Tax		205.00	26.00
Yield Interest		65.50	
Land Use Change Tax Int.	2.34		36.35

Abatelements Allowed:

Property Taxes	7,162.04	2,061.92	
Resident Taxes		930.00	510.00
Yield Tax	45.25		
Interest			4.20

Prepaid Property Taxes  
in 92' for 93'

265.67

Uncollected Taxes End of  
Fiscal Year:

Property Taxes	492,156.85	774.97	518.18
Resident Taxes		2,140.00	1,220.00
Yield Taxes	1,006.26		
Land Use Change Tax	1,200.00		2,779.64

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Total Credits	\$3,597,644.84	\$593,913.80	\$ 5,396.63
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# TAX COLLECTOR'S REPORT

Summary of Water & Sewer Accounts  
Fiscal Year Ended December 31, 1993

Town of Lancaster:

DR.

	Water	Sewer
DEBITS BALANCE:	\$ 21,061.24	\$ 16,676.74
METERED:	5,560.04	3,641.92
JOBS:	24.00	52.50
Taxes Committed		
1st Half	71,562.00	52,027.25
2nd Half	71,259.50	51,869.75
1st Qtr.	5,808.25	3,970.68
2nd Qtr.	4,838.55	3,364.24
3rd Qtr.	7,392.12	5,125.58
4th Qtr. (92)	6,071.44	4,155.08
Jobs	363.50	4,177.05
Added Names:		
Rents		22.50
Metered	53.39	38.42
Interest Collected:		
Rents	359.05	88.38
Metered	122.45	85.33
Overpayments		
TOTAL DEBITS:	<u>\$194,475.53</u>	<u>\$145,295.42</u>

## CR.

Remitted to Treasurer During  
Fiscal Year: December 31, 1993

Water/Sewer	\$160,251.18	\$115,859.43
Jobs	371.50	4,129.55
Interest Collected:		
Rents	359.05	88.38
Metered	122.45	85.33
Abatelements Allowed	3,840.80	2,540.26
Uncollected	29,454.55	22,447.47
Jobs	16.00	100.00
Prepaid	60.00	45.00
TOTAL CREDITS	<u>\$194,475.53</u>	<u>\$145,295.42</u>

# TAX COLLECTOR'S REPORT

Summary of Tax Sales/Tax Lien Accounts  
Fiscal Year Ended December 31, 1993

Town of: Lancaster

DR.

...Tax Sale/Lien on Accounts of Levies of ...

	1992	1991	Prior
Balance of Unredeemed Taxes of Fiscal Year:		\$212,482.24	\$ 88,956.37

Taxes Sold/Executed To Town During Fiscal Year:	\$350,810.36
--	--------------

Subsequent Taxes Paid:

Interest Collected After Sale/Lien Execution:	<u>\$ 5,853.59</u>	<u>\$ 31,730.61</u>	<u>\$ 26,010.23</u>
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Total Debits:	\$356,663.95	\$244,212.85	\$114,966.60
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CR.

Remittance to Treasurer During Fiscal Year:	\$100,786.91	\$108,381.65	\$ 82,651.63
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Interest and Cost after Sale:	\$ 5,853.59	\$ 31,730.61	\$ 26,010.23
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Abatements During Year:	\$ 3,473.59	\$ 1,403.15	\$ 1,130.87
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Unredeemed Taxes End of Year	<u>\$246,549.86</u>	<u>\$102,697.44</u>	<u>\$ 5,173.87</u>
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Total Credits:	\$356,663.95	\$244,212.85	\$114,966.60
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# FINANCIAL REPORT

FOR THE YEAR ENDING DECEMBER 31, 1993

## SUMMARY OF RECEIPTS

TAXES.....	\$4,043,999.00
INTERGOVERNMENTAL REVENUES.....	258,826.00
INCOME FROM DEPARTMENTS.....	888,717.00
MISCELLANEOUS REVENUES.....	72,321.00
INTERFUND OPERATING TRANSFERS IN.....	<u>28,500.00</u>

TOTAL FROM ALL SOURCES: \$5,292,363.00

# FINANCIAL REPORT

FOR THE YEAR ENDING DECEMBER 31, 1993

## SUMMARY OF PAYMENTS

GENERAL GOVERNMENT.....	460,624.00
PUBLIC SAFETY.....	357,730.00
HIGHWAYS & STREETS.....	382,643.00
SANITATION.....	314,817.00
WATER.....	130,161.00
HEALTH.....	13,095.00
WELFARE.....	29,584.00
CULTURE & RECREATION.....	242,458.00
DEBT SERVICE.....	51,546.00
CAPITAL OUTLAY & RESERVE PAYMENTS.....	139,709.00
INTERFUND OPERATING TRANSFERS OUT.....	351,490.00
PAYMENTS TO OTHER GOVERNMENTS	<u>2,997,839.00</u>

TOTAL EXPENDITURES \$5,471,696.00

## DETAILED STATEMENT OF RECEIPTS

### FROM LOCAL TAXES:

Property 1993.....	\$ 3,067,074.00
Property Previous Years.....	835,282.00
Payment in lieu of Taxes.....	2,060.00
Misc. Taxes.....	30,686.00
Interest & Penalties On Taxes.....	<u>108,897.00</u>

TAXES COLLECTED AND REMITTED \$ 4,043,999.00



# INTERGOVERNMENTAL REVENUE:

EPA - Grant.....	\$ -0-
Shared Revenue Block Grant.....	184,039.00
Highway Block Grant.....	67,439.00
N.H. Water Supply & Pollution.....	-0-
State & Federal Forest.....	3,036.00
Railroad Tax.....	1,807.00
Emergency Snow Removal.....	<u>2,505.00</u>

TOTAL INTERGOVERNMENTAL REVENUE \$ 258,826.00

# INCOME FROM DEPARTMENTS:

Motor Vehicle Permit Fees.....	233,080.00
Town Clerk Fees.....	17,341.00
Town Office Revenues.....	16,232.00
Planning & Zoning.....	1,570.00
Police Department.....	25,552.00
Ambulance.....	74,353.00
Fire Department.....	1,256.00
Highway Department.....	6,623.00
Solid Waste Disposal.....	24,206.00
Building Inspection.....	930.00
Trust Fund Reimbursement.....	-0-
Water Department.....	166,349.00
Sanitation Department.....	121,551.00
Cemeteries.....	20,602.00
Library.....	3,840.00
Col. Town Spending Committee.....	<u>175,232.00</u>

TOTAL INCOME FROM DEPARTMENTS \$ 888,717.00

# MISCELLANEOUS REVENUES

Insurance Revenues.....	\$ 31,591.00
Interest.....	12,230.00
Notes & Bonds.....	-0-
Capital Reserve Fund.....	<u>28,500.00</u>

TOTAL MISCELLANEOUS REVENUE \$ 72,321.00

# INTERFUND OPERATING TRANSFERS IN

Trustees of Trust Fund-Fire Department.....	28,500.00
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# OTHER FINANCIAL SOURCES

Temporary Loans.....	-0-
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TOTAL RECEIPTS FROM ALL SOURCES \$5,292,363.00

## DETAILED STATEMENT OF PAYMENTS

### GENERAL GOVERNMENT:

Executive.....	\$ 39,352.00
Elections.....	21,428.00
Financial Administration.....	90,790.00
Legal Expenses.....	9,870.00
Personnel Administration.....	110,750.00
Planning & Zoning.....	30,825.00
Government Buildings.....	32,332.00
Cemeteries.....	27,003.00
Insurance.....	88,099.00
Advertising.....	<u>10,175.00</u>

TOTAL GENERAL GOVERNMENT \$ 460,624.00

### PUBLIC SAFETY:

Police Department.....	\$ 253,259.00
Ambulance.....	59,166.00
Fire Department.....	<u>45,305.00</u>

TOTAL PUBLIC SAFETY \$ 357,730.00

### HIGHWAYS AND STREETS:

Highways Department.....	\$ 306,520.00
Street Lighting.....	73,137.00
Parking Meters.....	<u>2,986.00</u>

TOTAL HIGHWAY AND STREETS \$382,643.00

### SANITATION:

Sanitation Department.....	\$ 158,132.00
Solid Waste Collection.....	21,710.00
Solid Waste Disposal/Transfers.....	134,975.00
Water Department.....	<u>130,161.00</u>

TOTAL SANITATION \$ 444,978.00

### HEALTH ADMINISTRATION:

Health Officer.....	\$ 600.00
Animal Control.....	720.00
Health Agencies.....	<u>11,775.00</u>

TOTAL HEALTH \$ 13,095.00

**WELFARE:**

Town Welfare.....	24,884.00
Community Action Program.....	2,500.00
North Country Elderly Program.....	2,000.00
Big Brothers/Big Sisters.....	<u>200.00</u>

**TOTAL WELFARE** \$ 29,584.00

**CULTURE AND RECREATION:**

Col. Town Spending Committee.....	\$175,232.00
Mt. Prospect Ski Club.....	1,500.00
Park Maintenance.....	3,904.00
Library.....	61,322.00
Patriotic Purposes.....	<u>500.00</u>

**TOTAL CULTURE AND RECREATION** \$242,458.00

**DEBT SERVICE:**

Principal--Long Term Bonds & Note.....	\$ 41,500.00
Interest--Long Term Bonds & Note.....	<u>10,046.00</u>

**TOTAL DEBT SERVICE** \$ 51,546.00

**CAPITAL OUTLAY AND RESERVE PAYMENTS:**

Alarm System.....	\$ 6,500.00
Fire Ladder Truck.....	28,500.00
Sidewalk Construction.....	5,750.00
Road Construction.....	46,951.00
Capital Reserve Payments.....	<u>52,008.00</u>

**TOTAL CAPITAL OUTLAY AND RESERVE PAYMENTS** \$139,709.00

**INTERFUND TRANSFERS OUT:**

Tax Lien Accounts.....	\$351,490.00
Tax Anticipation Note.....	<u>-0-</u>

**TOTAL INTERFUND TRANSFERS OUT** \$351,490.00

**PAYMENTS TO OTHER GOVERNMENTS:**

Coos County.....	410,065.00
School District.....	2,582,836.00
State of New Hampshire.....	<u>4,937.00</u>

**TOTAL PAYMENTS TO OTHER GOVERNMENTS** \$2,997,839.00

**TOTAL EXPENDITURES** \$5,471,696.00

# TOWN ACCOUNTANT'S REPORT

## Town of Lancaster--General Fund

Balance--January 1, 1993	\$ 247,830.99
Receipts--1993	<u>+5,352,269.78</u>
	5,600,100.77
Expenditures--1993	<u>-5,638,838.89*</u>
Balance--December 31, 1993	\$ (38,738.12)

\* NOTE: Expenditures included in advance payment to School District for the month of January 1994 (\$70,000.00)

## Town of Lancaster--General Fund (HI-FI Account)

Balance--January 1, 1993	\$197,498.61
Receipts--1993	<u>+153,464.00</u>
	350,926.61
Expenditures--1993	<u>-219,948.51</u>
Balance--December 31, 1993	\$131,014.10

## Town of Lancaster--Water Department (HI-FI Account)

Balance--January 1, 1993	\$ 95,326.69
Receipts--1993	<u>+ 19,757.38</u>
	\$115,084.07
Expenditures--1993	<u>-0-</u>
Balance--December 31, 1993	\$115,084.07

## Town of Lancaster--Sanitation Department (HI-FI Account)

Balance--January 1, 1993	\$10,818.90
Receipts--1993	<u>+ 598.53</u>
	\$11,417.43
Expenditures--1993	<u>- -0-</u>
Balance--December 31, 1993	\$11,417.43

## Town of Lancaster--Grange Wastewater System

Balance--January 1, 1993	\$ -0-
Receipts--1993	<u>+3,910.00</u>
	3,910.00
Expenditures--1993	<u>-2,368.43</u>
Balance--December 31, 1993	\$1,541.57



**Town of Lancaster--Sweeper Fund**

Balance--January 1, 1993	\$ -0-
Receipts--1993	<u>+3,106.27</u>
	3,106.27
Expenditures--1993	<u>- -0-</u>
Balance--December 31, 1993	\$3,106.27

**Town of Lancaster--Motor Vehicle Waste Fee**

Balance--January 1, 1993	\$ 7,931.98
Receipts--1993	<u>+ 8,208.52</u>
	16,140.50
Expenditures--1993	<u>- 5,000.00</u>
Balance--December 31, 1993	\$11,140.50

**Town of Lancaster--Elm Street (Sewer Project)**

Balance--January 1, 1993	\$8,264.00
Receipts--1993	<u>+ 161.53</u>
	\$8,425.53
Expenditures--1993	<u>- 60.00</u>
Balance--December 31, 1993	\$8,365.53

**Town of Lancaster--Self Insurance**

Balance--January 1, 1993	\$5,183.40
Receipts--1993	<u>+ 139.73</u>
	\$5,323.13
Expenditures--1993	<u>- -0-</u>
Balance--December 31, 1993	\$5,323.13

**Lancaster Municipal Cemeteries**

Balance--January 1, 1993	\$ 5,337.41
Receipts--1993	<u>+20,601.99</u>
	25,939.40
Expenditures--1993	<u>-23,003.08</u>
Balance--December 31, 1993	\$ 2,936.32

**Town of Lancaster--Reservoir Bond**

Balance--January 1, 1993	\$34,991.63
Receipts--1993	<u>+ 943.41</u>
	\$35,935.04
Expenditures--1993	<u>- -0-</u>
Balance--December 31, 1993	\$35,935.04

# Town of Lancaster--Pollution Abatement Project

Balance--January 1, 1993	\$146,692.42
Receipts--1993	<u>+ 3,689.88</u>
	150,382.30
Expenditures--1993	<u>- -0-</u>
Balance--December 31, 1993	\$150,382.30

# Town of Lancaster--Water Study Feasibility

Balance--January 1, 1993	\$ -0-
Receipts--1993	<u>+ 12,732.16</u>
	\$ 12,732.16
Expenditures--1993	<u>- 8,803.78</u>
Balance--December 31, 1993	\$ 3,928.38

# Town of Lancaster--Sand Filtration Pilot Study

Balance--January 1, 1993	\$ -0-
Receipts--1993	<u>+3,000.00</u>
	\$3,000.00
Expenditures--1993	<u>- -0-</u>
Balance--December 31, 1993	\$3,000.00

# Town of Lancaster--4th of July Parade Fund

Balance--January 1, 1993	\$ -0-
Receipts--1993	<u>+349.54</u>
	\$ 349.54
Expenditures--1993	<u>- -0-</u>
Balance--December 31, 1993	\$ 349.54

# Town of Lancaster--Payroll

Balance--January 1, 1993	2,000.00
Receipts--1993	<u>+755,626.94</u>
	\$ 757,626.94
Expenditures--1993	<u>-756,089.33</u>
Balance--December 31, 1993	\$ 1,537.61

# William D. Weeks Memorial Library

Balance--January 1, 1993	-0-
Receipts--1993	<u>\$3,839.81</u>
	\$3,839.81
Expenditures--1993	<u>3,450.00</u>
Balance--December 31, 1993	\$ 389.81

# INVENTORY OF MUNICIPAL EQUIPMENT

## HIGHWAY

1965	Joy Compressor
1966	General Utility Trailer
1969	John Deere Loader 544
1978	Steam Thawing Unit - Lookout Boiler
1978	Sicard Model 2100 Snowblower
1982	John Deere Motor Grader 670A
1983	GMC Dump Truck w/Flow
1983	Gilson Mower
1984	Ford Pickup w/Flow
1985	John Deere Loader 544C
1985	Eager Beaver Roller SRH300
1985	Swenson Materials Body Spreader
1987	GMC Dump Truck w/Flow
1989	Mobil Street Sweeper
1989	Swenson Materials Body Spreader
1990	Bolens Mower
1990	Ford L8000 Dump Truck w/Flow
1990	International Dump Truck w/Flow
1992	John Deere Loader/Backhoe 310
1992	Bombardier Sidewalk Plow/Sander
1992	All Season Utility Trailer
1992	Compactor
1993	Swenson Materials Body Spreader

## FIRE DEPARTMENT

1934	Maxim Pumper
1949	Seagrave Ladder Truck
1952	Jeep
1974	Ford Walk-In Van
1976	Chevrolet - Tanker (Water)
1978	Mack-Boyer Pumper (Universal)
1989	Spartan E-One Pumper

## POLICE DEPARTMENT

1992	Ford Crown Victoria - Cruiser
1993	Ford Crown Victoria - Cruiser

## AMBULANCE CORPS.

1986	Ford Van - Type III Wheeled Coach
1991	Ford Van - Type II National Ambulance

## WATER & SEWER

1972	Sewer Rodder
1992	Ford F250 Pickup

# SCHEDULE OF TOWN PROPERTY

The value shown are not intended to be true values, some are cost basis and others are estimates, used for prior specific purposes.

## Description

Town Hall, Lands & Buildings	\$630,000.00
Police Station	92,350.00
Weeks Memorial Library	269,200.00
Fire Station	193,000.00
Highway Dept., Garage	158,900.00
Prospect Street, Land & Building	29,500.00
Parks, Commons & Playgrounds	123,000.00
Water Supply Facilities	1,538,500.00
Sewer Plant Facilities	3,076,900.00
Waste Water Treatment Facilities - Grange	307,700.00
Parking Lots	89,230.00
Town Forest	92,250.00
Community Camp	83,750.00
Recreation Lands & Buildings - Col. Town	307,700.00
Land-Island Israel River	3,650.00
Land-Ice Retention Structure	3,600.00
Martin Meadow Pond - Public Access	19,000.00

## Land acquired through Tax Collector's Deeds:

Riverside Drive Lot	14,615.00
Causeway Street (3 Lots)	1,050.00
Page Hill Lot	20,400.00
Middle Street Lot	15,300.00
Wood Lot - Page Hill Road	1,769.00
Land - Grange Road	12,900.00
Land - Grange Road	6,600.00
Land - Grange Road	2,615.00
Land - Rte 3 North	8,250.00
Land & Building - Garland Road	24,650.00



# COLONEL TOWN SPENDING COMMITTEE

Treasurer's Report - Dated December 31, 1993

	<u>To Date</u>	<u>Budget</u>
Checkbook Balance 1/1/93	\$(1,029.45)	\$(1,029.45)
Savings Acct Balance 1/1/93	15,743.29	15,743.29
Supt's Acct Balance 1/1/93	353.12	353.12
Capital Reserve - Veh. 1/1/93	<u>3,285.07</u>	<u>3,285.07</u>
Balance Fwd/ Year Start	\$18,352.03	\$18,352.03
Trust Fund Income - 4th Qtr 1992	\$31,006.03	\$31,006.03
Qtr 1993	75,000.00	75,000.00
Interest Income: Checkbook	94.16	200.00
Savings Acct	805.82	700.00
Supt's Acct	11.24	-0-
Capital Reserve	63.72	-0-
House Fees	10,205.00	11,000.00
Field Fees	2,320.00	3,000.00
Camp Fees	1,256.00	1,200.00
Pool Season Passes/Daily Fees	11,493.28	12,000.00

## Special Activities- In/Out Items

Class Fees	10,483.72	
Coca-Cola/Candy/Snackbar	3,177.26	
Summer Programs	95.00	
Miscellaneous	1,850.63	
Donations	4,254.56	
'91 Workman's Comp. Refund	3,761.00	
<b>TOTAL SPECIAL ACTIVITIES</b>	<u>23,622.17</u>	<u>18,000.00</u>
<b>TOTAL INCOME - 1993</b>	\$155,877.42	\$152,106.03
<b>TOTAL BALANCE FWD PLUS INCOME</b>	<u>174,229.45</u>	\$170,458.06
<b>LESS TOTAL EXPENDED</b>	<b>(\$162,438.73)</b>	
<b>BALANCE AS OF ABOVE DATE</b>	\$ 11,790.72	
	=====	

Checkbook Bal	\$ 102.93
Svgs Acct Bal	7,955.14
Supt Acct Bal	383.86
Cap. Reserve	<u>3,348.79</u>
<b>TOTAL FUNDS AVAIL.:</b>	<b>\$11,790.72</b>

## TREASURER'S REPORT - EXPENDITURES

TO DATEBUDGETFIXED CHARGES/WAGES:

Wages & Salaries - gross	\$78,386.81	\$84,300.00
Insurances - Workers Comp.	3,594.27	4,435.00
Unemployment	1,501.80	1,421.00
Employee Life	249.26	96.00
Treasurer's bond	100.00	100.00
Multi-Peril/vehicle	6,497.50	3,516.00
Accrued IRA Withheld	192.30	-0-
Social Security & Medicare	5,962.86	6,450.00
Blue Cross/Blue Shield	7,275.70	5,568.00
Retirement - NH State Program	1,517.05	1,260.00
Fuel Oil - House	5,540.51	6,000.00
Electric - House	4,116.92	4,000.00
Telephone - House & Pool	956.76	1,200.00
<b>TOTAL WAGES/FIXED CHARGES</b>	<b>\$115,891.74</b>	<b>\$118,346.00</b>

HOUSE OPERATIONAL COSTS:

Office Supplies	827.64	700.00
Repairs & Maintenance	3,769.76	4,000.00
Recreation Supplies/Expenses	1,754.01	1,500.00
Recreation Conferences/Meetings/Dues	62.07	300.00
Miscellaneous - Treasurer's pay	400.00	400.00
Water & Sewer	210.00	210.00
Col. Town Lot	153.00	150.00
Numerous items	192.19	100.00
Audit Fee	300.00	
Appropriations - Juvenile Library	500.00	500.00
Girl Scouts	350.00	350.00
School Awards	200.00	200.00
<b>TOTAL HOUSE OPERATIONAL</b>	<b>\$ 8,718.67</b>	<b>\$ 8,410.00</b>

## TREASURER'S REPORT -

	<u>TO DATE</u>	<u>BUDGET</u>
<u>FIELD/VEHICLES/POOL/RINK/CAMP:</u>		
Col. Town Community Field	\$ 2,535.87	\$ 2,000.00
Vehicles - Repairs/Service	43.51	300.00
Gasoline	234.78	350.00
Col. Town Skating Rink		
Supplies	519.41	400.00
Fuel	646.27	400.00
Electric	492.54	400.00
Col. Town Pool		
Supplies/Chemicals	3,596.74	5,000.00
Repairs & Maintenance	2,306.43	1,500.00
Electricity	2,311.41	2,500.00
Telephone (included in house phone)		
Fuel Oil	1,577.59	1,500.00
Col. Town Camp		
Repairs/Supplies	617.62	750.00
Electric	352.15	375.00
Telephone	( 62.45)	175.00
TOTAL FIELD/VEH/POOL/RINK/CAMP	\$ 15,171.87	\$15,650.00
SPECIAL ACTIVITIES - Misc.		
Instructor fees	\$ 1,869.00	
Coca Cola/Candy/Snackbar	1,726.72	
Bambino Snackbar	-0-	
Class supplies/Refs	9,362.51	
Supt. Acct.	-0-	
Misc. (mats--donation)	888.00	
TOTAL SPECIAL ACTIVITIES	\$ 13,846.23	\$18,000.00
	=====	
CAPITAL EXPENDITURES	\$ 8,810.22	\$10,052.06
	=====	=====
TOTAL EXPENDITURES	\$162,257.55	\$170,458.06

COL. F. L. TOWN TRUST FUND

YEAR ENDED DECEMBER 31, 1993

Investments, December 31, 1992	\$ 1,692,300.02
Income from Investments - 1993	136,261.87
Income on Hand - 1/1/93	106.34
Gain on Sale of Securities	62,610.39
	<u>\$ 1,891,278.62</u>

Payments to F. L. Town Spending Committee	\$ 99,928.03
Expenses of Administration*	25,900.37
Income in Suspense	10,499.64
Income on Hand - 12/31/93	40.17
Investments, December 31, 1993	1,754,910.41
	<u>\$ 1,891,278.62</u>

Expenses of Administration:

Fiduciary Bond	\$ 150.00
Safe Deposit Box	55.00
Accounting Fee	750.00
Bank Service Charge	1.50
Probate Court Fees	80.00
Management Fees	<u>24,863.87</u>
	<u>\$ 25,900.37</u>

Original Trust	\$ 335,022.50
Profits	1,714,272.68
Losses	(294,384.77)
	<u>Trust - December 31, 1993</u>
	\$ 1,754,910.41



COLL. F. L. TOWN TRUST  
PRINCIPAL SCHEDULE  
FOR THE YEAR ENDED 12/31/93

Name of Security		Date of Purchase	Par or Shares	Inventory 12/31/92	Inventory 12/31/93	Market Value	1993 Income	Gains (Losses)
Alabama Power Company	7 3/4	10/02/72	50,000	50,000.00	0.00	0.00	1,937.50	1,844.38
Columbia Gas System	7 1/2	11/15/72	50,000	50,000.00	0.00	0.00	0.00	875.00
U. S. Treasury Bonds	10 1/2	05/13/85	50,000	49,000.00	49,000.00	53,656.00	5,250.00	
U. S. Treasury Bonds	8	05/15/86	50,000	50,621.18	50,621.18	54,328.00	4,000.00	
U. S. Treasury Bonds	7.625%	03/06/92	50,000	50,000.00	50,000.00	55,188.00	3,812.50	
U. S. Treasury Notes	11 7/8	02/29/84	50,000	49,984.38	0.00	0.00	5,937.50	15.62
U. S. Treasury Notes	8	08/13/87	50,000	49,227.17	49,227.17	51,219.00	4,000.00	
U. S. Treasury Notes	8	05/19/89	50,000	50,482.91	50,482.91	56,172.00	4,312.50	
U. S. Treasury Notes	8 5/8	05/17/91	50,000	50,927.40	50,927.40	56,500.00	4,000.00	
U. S. Treasury Notes	8	11/30/79	1,000	15,453.70	15,453.70	52,500.00	1,320.00	
American Tel & Tel		03/15/93	2,000	0.00	52,737.50	52,750.00	3,225.00	
Bank of Boston Corp Pfd. 8.5%		02/21/84	750	13,216.87	13,216.87	43,500.00	2,070.00	
Bellsouth Corporation		01/25/62	1,075	25,511.68	25,511.68	44,330.00	2,700.10	
Cincinnati Gas & Electric		03/10/61	600	17,776.88	17,776.88	20,700.00	960.00	
DQE, Inc.		04/22/92	0	95,000.00	0.00	0.00	1,375.00	9,996.49
Dreyfus Corp		10/28/75	4,000	45,279.65	45,279.65	252,000.00	11,520.00	
Exxon Corporation		12/21/70	800	14,382.28	14,382.28	31,300.00	1,976.00	
FPL Group		09/30/83	1,077	1.00	1.00	2,423.00	561.66	
Fresport McMoran Oil & Gas		05/12/93	0	101,350.00	0.00	0.00	2,709.00	27,378.73
General Electric		01/30/87	3,000	119,865.28	0.00	0.00	2,400.00	15,130.22
General Motors Corporation		12/29/93	1,500	0.00	104,250.00	103,125.00	0.00	
Georgia Pacific Corp		08/20/93	2,000	0.00	0.00	0.00	420.00	5,496.14
Gillette Co		08/09/84	800	95,758.73	95,758.73	45,200.00	1,264.00	1,873.81
International Business Mach Corp		05/19/93	4,000	0.00	87,637.50	89,000.00	720.00	
K Mart Corp		07/23/69	2,000	27,357.50	27,357.50	44,460.00	2,865.20	
Midwest Resources, Inc.		09/20/60	1,700	39,921.11	39,921.11	38,675.00	2,550.00	
Ohio Edison Company		02/21/84	2,000	28,280.27	28,280.27	108,000.00	4,360.00	
Pacific Telesis Group		12/21/70	600	13,010.28	13,010.28	18,150.00	858.00	
Philadelphia Electric Company		07/08/65	1,748	23,533.34	23,533.34	63,147.00	3,076.48	
So. N. E. Telecommunications Group		08/24/93	3,000	0.00	101,250.00	112,500.00	390.00	
State Street Boston Corp		09/20/61	2,500	47,152.37	47,152.37	98,125.00	5,837.50	
Union Electric Company		06/19/89	1,000	15,450.96	15,450.96	13,625.00	0.00	
Waban Inc.		03/25/93	1,500	0.00	124,500.00	134,063.00	2,250.00	
Xerox Corp.							350.39	
Siwooganock Guaranty Savings Bank-Int.				503,755.08	562,190.13	562,190.13	37,723.38	
Advest, Inc.-Options				1,692,300.02	1,754,910.41	2,252,826.13	136,261.87	62,610.39
Advest, Inc.-Interest								
Total								

SUMMARY OF REPORT OF TRUST FUNDS OF THE  
TOWN OF LANCASTER ON DECEMBER 31, 1992

NAME OF TRUST FUND	PRINCIPAL		INCOME	
	Beginning Balance	Ending Balance	Beginning Balance	Ending Balance
Lyman Blandin Fund	\$ 41,660.16	\$ 42,171.10	\$ 2,003.74	\$ 1,913.27
Cemetery Trust	123,531.59	125,047.32	5,941.90	5,674.19
H. Wilder Cross Dennison Trust	4,571.16	4,627.12	529.08	738.64
Jas. L. Dow Tree Fund	4,255.73	4,307.85	2,463.35	2,658.52
Historical Trust	735.94	744.92	35.46	33.60
Chapin C. Brooks School District	4,016.80	4,065.92	193.44	183.97
Emmon S. Smith Trust	37,347.55	37,805.52	1,795.79	1,714.90
Geo. M. Stevens Trust	119,033.69	120,494.31	5,725.89	5,467.84
Library Trust	12,996.91	13,157.53	101.80	604.66
<b>TOTAL COMMON FUNDS</b>	<b>\$ 348,149.53</b>	<b>\$ 352,421.59</b>	<b>\$ 18,790.45</b>	<b>\$ 18,989.59</b>
Cemetery Trust	33,684.69	34,284.69	4,240.67	2,550.28
Cemetery Trust	25,000.00	25,000.00	0.00	0.00
Dennison Trust	925.35	925.35	3,268.29	2,643.94
Jas. L. Dow Trust	353.06	353.06	1,823.19	354.93
Historical Trust	23.48	23.48	1.27	.94
Library Trust	1,853.37	1,853.37	102.72	78.26
Smith Trust	1,074.18	1,074.18	53.85	45.19
School Trust	573.19	573.19	31.74	24.14
Stevens Trust	501.17	501.17	27.74	21.12
Monahan Trust	1,105.20	1,105.20	1,197.27	1,291.49
Lyman Blandin	345.81	345.81	1,312.89	849.69
Lyman Blandin Fund	15,000.00	15,000.00	0.00	0.00
WHRSD Cap Res - Bus	3,722.44	3,722.44	5,709.57	6,244.74
Town of Lancaster Cap Res - Fire	20,000.00	20,000.00	11,631.51	12,781.66
Town of Lancaster Cap Res - Water	132,871.48	132,871.48	106,819.01	115,736.74
Town of Lancaster Cap Res - Sanitation	92,000.00	92,000.00	28,135.81	32,599.91
Town of Lancaster Cap Res - Highway	263,666.67	227,472.48	33,683.99	0.00
Town of Lancaster Cap Res - Ambulance	0.00	0.00	32.54	174.94
Cap Res - Town Garage	0.00	0.00	47.99	49.91
Cap Res - WHRSD School Septic System	0.00	0.00	228.15	237.55
WHRSD-Scholarship Fund	14,030.00	15,197.00	29,451.10	38,794.38
WHRSD-Capital Reserve	0.00	0.00	34.49	35.84
WHRSD-Capital Reserve	10,000.00	10,000.00	4,348.31	4,887.02
Town of Lancaster-Cap Res-Landfill Closeout	25,000.00	25,000.00	3,582.78	4,637.24
Town of Lancaster-Cap Res-Indust. Devel.	44,459.66	44,459.66	9,389.87	11,390.45
WHRSD - Capital Reserve - Forestry	37,233.04	37,233.04	8,178.68	9,883.83
<b>TOTALS</b>	<b>\$1,071,572.32</b>	<b>\$1,041,417.19</b>	<b>\$272,123.88</b>	<b>\$264,303.78</b>
Scholarship Funds	\$ 14,030.00	\$ 15,197.00	\$ 29,451.10	\$ 38,794.38
INVESTMENTS				
Shares or Units	\$ 348,149.53	\$ 352,421.59	\$ 18,790.45	\$ 18,989.59

TOWN OF LANCASTER  
P.O. Box 151  
Lancaster, N.H. 03584

FIRE TELEPHONE

788-4830

12	Main Street near Old Cemetery
13	Corner Main and Railroad Streets
14	Corner Main and North Main Streets
15	Corner North Main and Kilkenny Streets
16	Corner Causeway and Summer Streets
17	Coos Junction
21	Corner Main & Mechanic Sts. & All Rural Areas
22	Corner Pleasant and Portland Streets
23	Corner Williams and Prospect Streets
24	Prospect St. near Mary Elizabeth Inn
25	Corner Elm, Burnside and Winter Streets
26	Corner Elm and Water Streets
27	Prospect Park
28	Portland Street near #73
29	Water and Winter Streets
31	Corner Summer and Wolcott Streets
32	Corner Railroad and Depot Sts., B&M Crossing
33	Corner High and Summer Streets
34	Corner Summer and Middle Streets
35	Corner Middle and Wesson Streets
36	Corner Middle, Hill and Mechanic Streets
37	North Road (Beyond Hospital)
41	Thompson Mills
42	Corner Main & Middle Sts.
43	Corner Main and Park Streets
44	WEEKS MEMORIAL HOSPITAL
45	ELEMENTARY SCHOOL BUILDING
46	Country Village Health Care Center
51	Bunker Hill Street by M.C.R.R. Crossing
52	Top of Bunker Hill Street
142	McKerley Sheltered Home
55	Red Cross - CD Emergency First Aid
333	NATIONAL GUARD
7-7	6:45 AM ALL SCHOOLS CLOSED ENTIRE DAY

CIVILIAN DEFENSE SIGNALS

Alert Signal - Steady Blast 3 minutes  
Take Cover Signal - Short Blast 3 minutes  
All Clear - 30-second Blast - 2 minutes silence, repeat



(Above) Soldier's Park, the way it looked in 1948, was the former site of the old Meeting-House. The park was named in consequence of the planting of memorial trees dedicated to the memory of soldiers from Lancaster who fell on the battlefields of the war.

(Front Cover) Lancaster Town Hall, as it was in 1948, was built in 1901 to replace the old Meeting-House which burned. The only noticeable difference from present day is the double doors behind which were housed the Town's fire engines.